

VALLECITO UNION SCHOOL DISTRICT
AGENDA

There will be a regular meeting held by the **Vallecito Board of Trustees** at the
Hazel Fischer School Library

September 21, 2016

4:00 p.m. – Open Public Session - Convene to Closed Session

5:30 p.m. Open Public Session

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 4545B Moran Road during normal business hours.

I. PUBLIC SESSION CALLED TO ORDER

II. ESTABLISHMENT OF QUORUM - Board member Carol Gordon will attend Closed Session at Hazel Fischer School and then conference call for Open Session from the following address: 348 Scott Street, Murphys, CA

III. APPROVAL OF AGENDA - *Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda.*

IV. PUBLIC COMMENT ON ANY ITEM ON THE CLOSED SESSION AGENDA

V. CLOSED SESSION

A. PERSONNEL

CERTIFICATED

Public Employee Appointments

Coast Camp Coordinator – *B.12*

AMS Yearbook- *B.12*

Teacher in Charge – AMS – *B.12*

K-5 Elementary Teacher – *D.1A*

CLASSIFIED

Public Employment

Modification to the following classified position – *B.11*

From 2 hrs./day to 2.5 hrs./day Food Service Worker position # 2514 at Avery

Approve Classified Job Description – *B.13*

Health/Special Circumstance/Full Inclusion – Signed Communication Support for Deaf/Hard of Hearing Students

Creation of Classified position – *B.14*

4.0 hour /day Health/Special Circumstance/Full Inclusion – Signed
Communication Support for Deaf/Hard of Hearing Students, position # 2107
@ AME

Public Employee Discipline/Dismissal/Release – *Closed action*

Public Employee Appointment – *D.2A*

5.75 hr./day Computer Instructor/Technician position # 2152 at Avery

OTHER

Coaching appointments – B.5

- 5th grade Boys' basketball - HFE
- Cross Country at AMS
- 5th grade AME Girls' basketball

B. CONFERENCE WITH LABOR NEGOTIATOR – Don Ogden, Superintendent
Vallecito Teachers' Association
California School Employees' Association – Chapter 748

VI. OPEN PUBLIC SESSION

Pledge of Allegiance

Board report of action, if any, taken during Closed Session

VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE

Up to fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the School Board. Speakers are limited to 3 minutes. The School Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the School Board does not respond to public comment at this time.

Vallecito Teachers' Association -

California School Employees Association – Vallecito Chapter 748 –

General Public / Community Groups / Parent Groups -

Staff Members –

ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS – Routine report of activities, operations, meetings / conferences held and/or attended by Board Members, School staff and Superintendent

Board Members -

Don Ogden – Superintendent / Principal

- LCAP and Budget review letter from CCOE – Pg 1
- Years of Service Staff Recognitions
- New Staff Introductions

Government Code Section 54954.3 provides that the public will have an opportunity to address the Board on any item described on a regular or special meeting either before or during the consideration of that item. The Board reserves the right to limit the time of presentation by individual and cumulative (BB 9323)

VIII. REGULAR AGENDA ITEMS

A. GENERAL BUSINESS – Action requested

A.1 School Climate Report Card for Middle School presented by Kathryn Eustis – Pg 3

A.2 PUBLIC HEARING:

Certification of Sufficiency of Student Access to Textbooks and/or Instructional Materials

Open Hearing:

Comments:

Close Hearing:

A.3 Adopt Resolution # 16-17-04– In Compliance with E.C. 60119 - Determination of Sufficiency of Student Access to Textbooks and/or Instructional Materials for Fiscal Year 2015-2016 – Pg 15

Motion:

Second:

Vote:

A.4 Resolution 16-17-02 Accounting of Development Fees – DRAFT – Informational – Pg 16

Motion:

Second:

Vote:

A.5 BP 6170.1 - Transitional Kindergarten – Discussion – Pg 19

Motion:

Second:

Vote:

- A.6 Board member Carol Gordon's request of a re-visit to Resolution # 14-15-17 – In the Matter of the Governing Board's Adoption of a Second Resolution Censoring Vallecito Union School District Governing Board Member Carol Gordon – Discussion - Board may give direction and/or take action – Pg 22
- A.7 CSBA Annual Education Conference (AEC) and Trade Show – Dec 1 thru 3rd – Board may give direction – Pg 26

B. CONSENT AGENDA

Notice to the Public

All matters listed under Consent Agenda are considered to be routine and all will be enacted by one motion and voice vote. There will be no separate discussion of these items unless the Board of Trustees requests items to be removed from the Consent Agenda for separate action. Any items will be considered after the motion to approve the Consent Agenda.

- B.1 Warrants - Pg 32
- B.2 8/10/16 Regular and 8/12/16 Special Meeting minutes – Pg 34
- B.3 Approve the following Booster Club Applications: - Pg 38
- Michelson Parent Club
- B.4 Accept donations / rebates from the following:
- \$5000 Murphys Covenant Church to AME Principal discretion fund
 - \$1000 Gail Ashley to AME Principal discretion fund
 - \$350 Mr. & Mrs. Olson to AME Principal discretion fund
 - \$263.68 Store Rebates to AME
 - \$189.82 Sierra Hills rebate to AME
 - School supplies from Mr. & Mrs. Zetterberg to AME
 - \$1000 Gary Andona/PGE to AME Library
 - \$100 Ms. Ferrians to AME Library
- B.5 Appoint the following Coaching positions:
- 5th grade Boys' basketball at HFE – *Jason Burita*
 - Cross Country @ AMS – *Doug & Diane Vickerman*
 - 5th grade Girls' basketball at AME – *Emilie Bouma, Kate MacDonald*
- B.6 Request for the following Overnight Field Trips – Pg 45
- 6th grade class to attend Camp SEA Lab in Aptos, CA on October 3 - 5, 2016
 - 8th grade Girls' Basketball team to travel to Lake Tahoe October 21 – 23, 2016
 - 8th grade Boys' Basketball team to travel to Lake Tahoe January 13 – 15, 2017
- B.7 Resolution # 16-17-03 – Authorization to Teach Outside Credential per E.C. 44256 – Pg 48
- B.8 Teacher Assignment Reports – AMS, AME, HFE – Pg 50
- B.9 Bus Service Agreement between Alpine County OE and Vallecito USD – Pg 53
- B.10 60 Day Substitute Employee Confirmation – Pg 54
- B.11 Modification of the following classified positions
- Food Service Worker position # 2514 from 2 hrs./day to 2.5 hrs./day at Avery
- B.12 Appoint the following Certificated Voluntary Duty positions:
- Coast Camp Coordinator – *Tobie Doyle*
 - AMS Yearbook – *Rebecca Williams*
 - Teacher in Charge – AMS – *Emily Vieira*
- B.13 Approve job description for a Health/Special Circumstance/Full Inclusion – Signed Communication Support for Deaf/Hard of Hearing Students – Pg 56
- B.14 Create 4.0 hr./day Health/Special Circumstance/Full Inclusion – Signed Communication Support for Deaf/Hard of Hearing students - position # 2107 at AME
- B.15 Resolution # 16-17-01 – GANN Limit – Pg 60
- B.16 Cal EMA Form 130-Emergency Management – *Dead trees @ HFE* – Pg 63
- B.17 MOU between VUSD and Mark Twain Elementary SD for shared Counseling services – Pg 65
- B.18 Agreement for Hearing Conservation Services with the Stanislaus County Superintendent of Schools – Pg 66
- B.19 CalState TEACH – Intern program agreement – Pg 68
- B.20 Special Contract Services for Speech with Trudi Foss – Pg 71

Motion: **Second:** **Vote:**

C. **BUSINESS / FINANCE** – *Action requested*

C.1 Unaudited Actuals (Separate Packet)

Motion: **Second:** **Vote:**

D. **PERSONNEL** – *Action requested*

D.1 CERTIFICATED

D.1A Appointment of a potential K-5 Elementary Teacher

Motion: **Second:** **Vote:**

D.2 CLASSIFIED

D.2A Appoint the following Classified position:

- 5.75 hr./day Computer Instructor/Technician at AMS, position # 2152

Motion: **Second:** **Vote:**

IX. **ADVANCED PLANNING**

September / October Board Event Calendar Dates:

- 10/5 – C & I – 3:00 pm @ DO
- 10/7 – MPC Jog-A-Thon – 8 – 11:00 am
- 10/19 – **Board Meeting @ DO**
- 11/1-7 – Library Book Fairs – all sites
- 11/3 – AMS Honor Roll Assembly – 6 pm
- Superintendent Calendar

Upcoming meeting dates:

Wednesday, October 19, 2016

District Office Conference Room - 4:00 p.m.

Items for agenda -

- Personnel
- Policy
- Red Ribbon Week Resolution
- Williams Quarterly Complaint report
- Developer Fee Resolution - Final

X. **ADJOURNMENT**

Posting of notice by September 18, 2016: The Agenda was emailed to the following: Calaveras Enterprise, Union Democrat, The Pine Tree, Calaveras Chronicle and to staff and various other community members. Posted at: District Office and website: vallecito-ca.schoolloop.com

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Vallecito Union School District Office at 209-795-8500 at least 48 hours in advance.



Calaveras County Office of Education

August 15, 2016

Tom Pratt, President
Board of Trustees
Vallecito Union Elementary School District
P.O. Box 385
Murphys, CA 95247-0385

Dear Mr. Pratt:

In accordance with the provisions of Education Code Sections 52070 and 42127, the Calaveras County Office of Education (County Superintendent) has reviewed the Local Control Accountability Plan (LCAP) and adopted budget of the Vallecito Union Elementary School District (District) for fiscal year 2016-2017.

Education Code requires the County Superintendent to approve the LCAP or annual update for each school district after determining all of the following:

- The LCAP adheres to template adopted by the State Board of Education.
- The budget includes expenditures sufficient to implement the specific actions and strategies included in the LCAP.
- The LCAP adheres to the expenditure requirements for funds apportioned on the basis of the number and concentration of unduplicated students pursuant to Sections 42238.02 and 42238.03.

Education Code requires the County Superintendent to approve, conditionally approve, or disapprove the adopted final budget for each school district after doing the following:

- Examine the adopted budget to determine whether it complies with the standards and criteria established pursuant to Section 33127 and identify any technical corrections needed to bring the budget into compliance with those standards and criteria.
- Determine whether the adopted budget will allow the district to meet its financial obligations during the current fiscal year and is consistent with a financial plan that will enable the district to satisfy its multiyear financial commitments.
- Determine whether the adopted budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.

Based on our review, the District's LCAP has been determined to meet the requirements for approval for the current year. Please be advised the District should be prepared to share information with its stakeholders throughout the coming months as it reviews and updates LCAP goals and actions. A complete review of technical corrections and/or recommendations relating to the LCAP was shared with the District Superintendent, Business Manager and Michelson Principal.

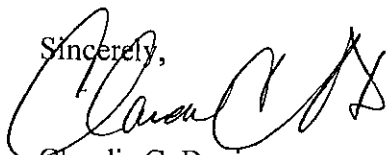
The District's budget reflects available reserve balances of 29.75% at the end of 2016-17, 27.88% for 2017-18 and 23.48% for 2018-19 which indicates the District will be able to meet its financial obligations beyond the budget year however it also reflects a continued pattern of deficit spending. The District currently has a strong fund balance, but will utilize almost \$1,000,000, during the projection period. While the District's current budget plans to support facility maintenance and capital outlay, the out-year projections do not include these contributions. We advise the District to continue to plan for these expenditures as other sources of facility funding, namely State School Building Funds, are no longer available. This may require additional general fund reductions in order to avoid an increase in deficit spending.

Summary Statement

The Calaveras County Office of Education thanks you for the timely submittal of the District's budget and Local Control Accountability Plan. The detailed narrative highlighting the assumptions used in the budget, and the LCAP consultation meeting with the District Administration were very useful in facilitating the review process. The next report due to our office is the 2016-17 1st Interim Report which is due on December 15, 2016.

Should you have questions or concerns regarding our review process, please contact me at 209-736-6026.

Sincerely,



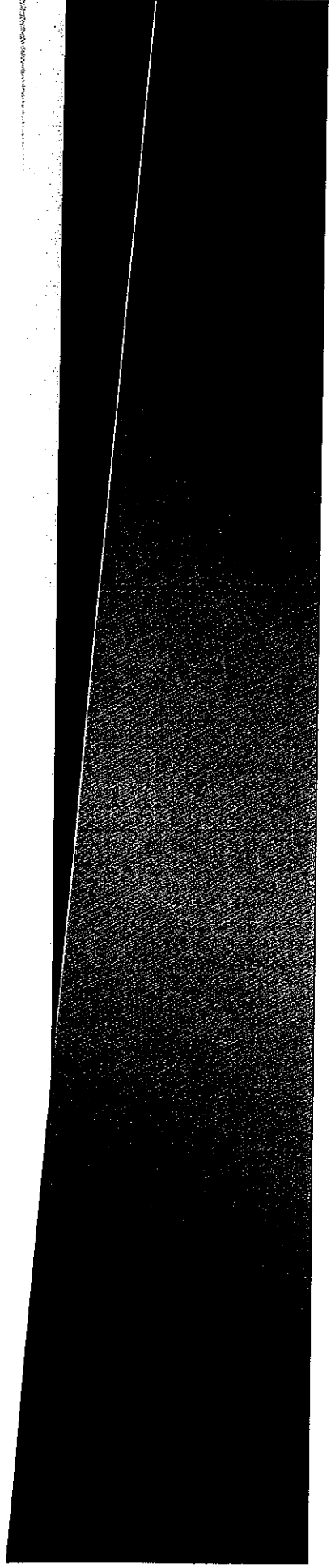
Claudia C. Davis

Associate Superintendent, Business Services

cc: Donald Ogden, VUSD Superintendent
Gretchen McReynolds, VUSD Business Manager
CCOE AB1200 File

VUSD Healthy Kids Survey

Administered November 2015



Surveys and Participation

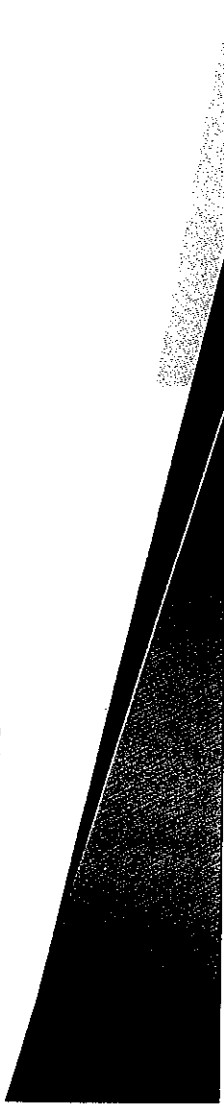
- ▶ 90% of 7th graders took the Core, AOD, and School Climate Modules of the California Healthy Kids Survey
- ▶ 23 AMS staff took the Core and Learning Supports Modules of the California School Climate Survey
- ▶ 46 AMS parents took the California School Parent Survey

The Big Picture: School Climate Report Card

- ▶ SCL Score compares Avery 7th graders to other schools in the state:

Avery's School Climate Index places you in the top 1% of all schools, and similar schools, in California.

This represents a dramatic improvement over 2014.



The Local Picture:

Calaveras County (2015)

| Avery (7 th grade) | Percentage of "high" ratings | Calaveras County (7 th grade) | Percentage of "high" ratings |
|----------------------------------|---------------------------------|--|---------------------------------|
| Caring Adult Relationships | 67% | Caring Adult Relationships | 55% |
| High Expectations | 75% | High Expectations | 70% |
| Meaningful Participation | 20% | Meaningful Participation | 21% |
| School Connectedness | 84% | School Connectedness | 73% |

School Connectedness Measures

The Local Picture: Calaveras County (2015)

| Avery | Percentage | Calaveras County | Percentage |
|-----------------------------|------------|-----------------------------|------------|
| Alcohol (30-day)* | 8% | Alcohol (30-day) | 5% |
| Marijuana (30-day) | 0% | Marijuana (30-day) | 1% |
| Tobacco (30-day)** | 2% | Tobacco (30-day) | 0% |
| Safe/very safe at school | 83% | Safe/very safe at school | 76% |
| Made fun of 2 or more times | 27% | Made fun of 2 or more times | 41% |
| Sad/hopeless | 34% | Sad/hopeless | 27% |

*2% of students reported having used alcohol *on campus* during the past 30 days
 **2% of students reported having used smokeless tobacco *at school* during the past 30 days, and 2% reported having ever tried vaping

Impact of the Data

CHKS and focus group data were studied last fall by a collaborative group as part of a countywide application for a new Tobacco Use Prevention Education Tier 2 grant. (The application was funded for 2016–2020.)

Based on staff, parent and student recommendations, the new program will feature:

- more visible prevention education for students and parents*
- a media literacy and youth media production strategy, which will alert students to how they are being manipulated by the tobacco industry and engage them in educating their school and community*
- support for FNL Mentoring, which connects middle school students with high school mentors*

This will result in more opportunities for meaningful participation by students, which will further enhance school climate and student connectedness.

Value of the Data

- ▶ LCAP requires surveys of students, staff and parents; and CHKS provides all three, plus interpretation and the ability to compare them to each other. Custom questions can be added as well.
- ▶ Consistent survey administration reveals trends, and documents the impact of programs and efforts to improve school climate.

So, to get even better data moving forward:

CHKS will be administered every fall, in November.

CHKS will be administered to all students in grades 7 and 8.

We will work together countywide to promote the parent survey and improve participation.

Thank you very much!

For more information, contact
Kathryn Eustis, 209-736-6092
Calaveras County Office of Education

School Climate Report Card (Middle School)—Spring 2016

District: Vallecito Union

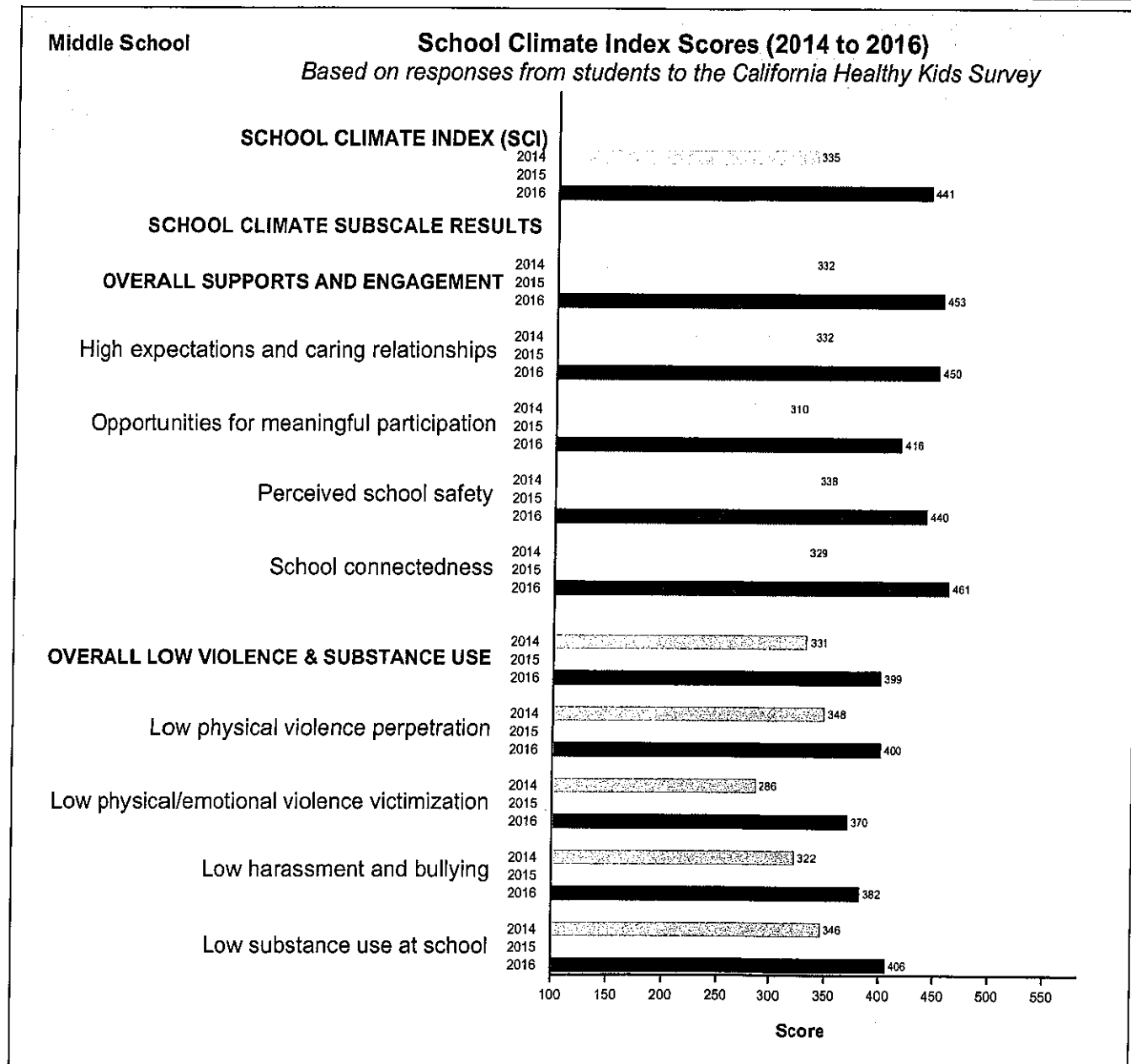
Date Prepared: 18 May 2016

School: Avery Middle

Response Rate: 83% (2014), 90% (2016)

School Climate Index (SCI)

| | 2014 | 2015 | 2016 | Change |
|---|------|------|------|--------|
| SCI Score ^A | 335 | — | 441 | +106 |
| SCI State Percentile ^B | 77 | — | 99 | +22 |
| SCI Similar Schools Percentile ^B | 61 | — | 99 | +38 |



^AScores range from approximately 100 to 500, with high scores representing more positive school climates; higher supports and engagement; and lower levels of violence and substance use at school.

^BA school's State Percentile compares that school to other middle schools in the state. A school's Similar Schools Percentile compares that school to other middle schools in the state with similar demographic characteristics.

School Climate Index Subscale Results

| | SCI Scores | | | |
|---|------------|----------|------------|-------------|
| | 2014 | 2015 | 2016 | Change |
| Overall Supports and Engagement | 332 | — | 453 | +121 |
| High expectations and caring relationships | 332 | — | 450 | +118 |
| Opportunities for meaningful participation | 310 | — | 416 | +106 |
| Perceived school safety | 338 | — | 440 | +102 |
| School connectedness | 329 | — | 461 | +132 |
| Overall Low Violence and Substance Use | 331 | — | 399 | +68 |
| Low physical violence perpetration | 348 | — | 400 | +52 |
| Low physical/emotional violence victimization | 286 | — | 370 | +84 |
| Low harassment and bullying | 322 | — | 382 | +60 |
| Low substance use at school | 346 | — | 406 | +60 |

Other Indicators

Selected Student-Reported Indicators (California Healthy Kids Survey)

| | 2014 | 2015 | 2016 | Change |
|--|------|------|------|--------|
| Try hard on school work | 79% | — | 94% | +15 |
| Truant more than a few times | 2% | — | 3% | +1 |
| Feel a part of the school | 55% | — | 86% | +31 |
| Safety at school | 71% | — | 83% | +12 |
| Harassed or bullied at school | 52% | — | 42% | -10 |
| Experienced chronic sadness/hopelessness | 36% | — | 34% | -2 |

Selected Staff-Reported Indicators (California School Staff Survey)

| | 2014 | 2015 | 2016 | Change |
|---|------|------|------|--------|
| Nearly all/most students are motivated to learn | — | — | 81% | — |
| Truancy is moderate/severe problem | — | — | 5% | — |
| School is a supportive and inviting place for students to learn | — | — | 100% | — |
| School is a supportive and inviting place for staff to work | — | — | 90% | — |
| School is a safe place for students | — | — | 100% | — |
| Harassment/bullying is moderate/severe problem | — | — | 19% | — |
| School is welcoming to and facilitates parental involvement | — | — | 90% | — |
| School has clean and well-maintained facilities | — | — | 95% | — |

Notes: ID—Insufficient data.

A hyphen (—) is shown if no data are available.

CDS code: 05615806111884

What is the School Climate Index (SCI)?

The School Climate Index (SCI) provides a state normed, school-level description of several factors that are known to influence learning success in schools. The SCI is used to measure one of the seven state Safe and Supportive Schools outcome measures. Scores on the SCI are based on **student CHKS data**. SCI scores can range from 100 to 500, with higher scores representing more positive school climates. During the 2008-10 period, the average SCI score for all middle schools in California was 300.

The SCI is calculated by computing the weighted average of two domains: (1) *Supports and Engagement* (50%); and (2) *Violence and Substance Use at School* (50%). The two domains are measured based on a statistical model applied to CHKS items. These two domains are themselves each measured by four subdomains, as listed below.

- (1) Overall Supports and Engagement (50%)
 - o High expectations and caring relationships (6 items)
 - o Opportunities for meaningful participation (3 items)
 - o Perceived school safety (2 items)
 - o School connectedness (4 items)
- (2) Overall Low Violence and Substance Use at School (50%)
 - o Low physical violence perpetration on school property (7 items)
 - o Low physical and emotional violence victimization at school (6 items)
 - o Low harassment and bullying at school (5 items)
 - o Low substance use at school (4 items)

When data are available for three or more years after the 2012-13 school year, predicted values are provided based on pooled data from multiple years. The predicted values minimize the impact of chance fluctuations across survey administrations and provide more reliable estimates of trends across time. Scores from prior reports with less than three years of data will likely be different from the predicted scores in this report. Results are not reported if less than 50% of students participated in the survey.

Further information about the methodology used to construct the SCI can be obtained in *Construction of California's School Climate Index* (californias3.wested.org/about) or by contacting Tom Hanson at 562-799-5170 or thanson@WestEd.org.

State Percentile

The *State Percentile* shows what percentage of middle schools had the same SCI score as, or a lower SCI score than, the school referenced on the report card. Percentiles range from 1 to 99. For example, a *State Percentile* of 25 means that 25 percent of middle schools in the state had the same SCI score as, or a lower SCI score than, the score listed. Percentiles are based on the distribution of SCI scores across all middle schools that administered the CHKS in the 2008-09 or 2009-10 school years. High percentile scores represent schools with more positive school climates.

Similar Schools Percentile

The *Similar Schools Percentile* is the school rank relative to 100 other schools with similar demographic characteristics. For example, a *Similar Schools Percentile* of 70 means that 70 percent of middle schools serving students with similar demographic characteristics had the same SCI score as, or a lower SCI score than, the school referenced on the report card. The SCI procedure for calculating similar schools percentiles was the same procedure used by CDE to calculate similar schools ranks for Academic

Performance Index (API) scores—except for the SCI calculations, only middle schools that administered the CHKS in the 2008-09 or 2009-10 school years were eligible to be in each school's comparison group.

Explanation of Other Indicators

Results are provided on selected key student- and staff-reported school climate items as a complement to the normative SCI scores. Staff results are not reported if less than 50% of staff or less than 5 staff members provided data. These measures and their sources are described below.

Selected Student-Reported School Climate Measures (CHKS)

- Try hard on school work – “agree” or “strongly agree” that I try hard to make sure I am good at school work.
- Truant more than a few times – skipped or cut classes more than a few times in the past 12 months.
- Feel a part of the school – “agree” or “strongly agree” that I am a part of this school.
- Safety at school – feel “safe” or “very safe” when I am at school.
- Harassed or bullied at school – harassed or bullied on school property in past 12 months for any of the following reasons: (a) race, ethnicity, or national origin; (b) religion; (c) gender; (d) gay or lesbian or someone thought you were; (e) physical or mental disability; (f) other.
- Experienced chronic sadness/hopelessness – felt sad or hopeless almost every day for two weeks or more during the past 12 months.

Selected Staff-Reported School Climate Measures (CSSS)

- Nearly all/most students are motivated to learn – “nearly all” or “most” students at this school are motivated to learn.
- Truancy is moderate/severe problem – cutting classes or being truant is a “moderate” or “severe” problem at this school.
- School is a supportive and inviting place for students to learn – “agree” or “strongly agree” that this school is a supportive and inviting place for students to learn.
- School is a supportive and inviting place for staff to work – “agree” or “strongly agree” that this school is a supportive and inviting place for staff to work.
- School is a safe place for students – “agree” or “strongly agree” that this school is a safe place for students.
- Harassment/bullying is moderate/severe problem – “agree” or “strongly agree” that harassment and bullying among students is a “moderate” or “severe” problem at this school.
- School is welcoming to and facilitates parental involvement – “agree” or “strongly agree” that this school is welcoming to and facilitates parental involvement.
- School has clean and well-maintained facilities – “agree” or “strongly agree” that this school has clean and well-maintained facilities and property.

VALLECITO UNION SCHOOL DISTRICT

RESOLUTION # 16-17-02

**REGARDING ACCOUNTING OF DEVELOPMENT FEES
FOR 2015-16 FISCAL YEAR
IN THE FOLLOWING FUND OR ACCOUNT: Fund 25 – the Developer Fee Fund
(Government Code sections 66001(d) & 66006(b))**

1. Authority and Reasons for Adopting this Resolution.

- A. This District has levied school facilities fees pursuant to various resolutions, the most recent of which is dated May 9, 2012, and is referred to herein as the "School Facilities Fee Resolution" and is hereby incorporated by reference into this Resolution. These resolutions were adopted under the authority of Education Code section 17620 (formerly Government Code section 53080). These fees have been deposited in the following fund or account: Fund 25, the Developer Fee Fund (the "Fund");
- B. Government Code sections 66001(d) and 66006(b) require this District to make an annual accounting of the Fund and to make additional findings every five years if there are any funds remaining in the fund at the end of the prior fiscal year;
- C. Government Code sections 66001(d) and 66006(b) further require that the annual accounting of the Fund and those findings be made available to the within 180 days after the last day of each fiscal year, that this information be reviewed by this Board at its next regularly scheduled board meeting held no earlier than 15 days after they become available to the public, and that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) be mailed at least 15 days prior to this meeting to anyone who has requested it.
- D. The Superintendent has informed this Board that a draft copy of this Resolution (along with Exhibit A which is hereby incorporated by reference into this Resolution) was made available to the public on September 21, 2016. The Superintendent has further informed this Board that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) was mailed at least 15 days prior to this meeting to anyone who had requested it.
- E. The Superintendent has also informed this Board that there is no new information which would adversely affect the validity of any of the findings made by this Board in its School Facilities Fee Resolution.

2. What This Resolution Does.

This Resolution makes various findings and takes various actions regarding the Fund as required by and in accordance with Government Code sections 66001(d) and 66006(b).

3. Findings Regarding the Fund.

Based on all findings and evidence contained in, referred to, or incorporated into this Resolution, as well as the evidence presented to this Board at this meeting, the Board finds each of the following with respect to the Fund for the 2015-16 Fiscal Year:

- A. In reference to Government Code section 66006(b)(2), the information identified in section 1 above is correct;
- B. In further reference to Government Code section 66006(b)(2), this Board has reviewed the annual accounting for the Fund as contained in Exhibit A and determined that it meets the requirements set forth in Government Code section 66006(b)(1);
- C. In reference to Government Code section 66001(d)(1), and with respect only to that portion of the Fund remaining unexpended at the end of the 2015-16 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities, and modernization costs including technology upgrades.
- D. In reference to Government Code section 66001(d)(2), and with respect only to that portion of the Fund remaining unexpended at the end of the 2015-16 Fiscal Year, the findings and evidence referenced above demonstrate that there is a reasonable relationship between the fees and the purpose for which it is charged;

4. Superintendent Authorized to Take Necessary and Appropriate Action.

The Board further directs and authorizes the Superintendent to take on its behalf such further action as may be necessary and appropriate to effectuate this Resolution.

5. Certificate of Resolution.

I, Wayne Harrison, Clerk of the Governing Board of the Vallecito Union School District of Calaveras County, State of California, certify that this Resolution proposed by _____, seconded by _____, was duly passed and adopted by the Board, at an official and public meeting this October 19, 2016, by the following vote:

AYES:

NOES:

ABSENT:

Clerk of the Board
Vallecito Union School District
Calaveras County, California

EXHIBIT A

Developer Fee Information for Fiscal Year 2015-16
Revenue & Expense Detail for Board Review

schedule of checks already written

| | 7/15 | 8/15 | 9/15 | 10/15 | 11/15 | 12/15 | 1/16 | 2/16 | 3/16 | 4/16 | 5/16 | 6/16 | Total |
|--|----------------|-----------------|-----------------|----------------|----------------|-----------------|----------------|----------------|---------------|----------------|-----------------|-----------------|-----------------|
| Revenue | | | | | | | | | | | | | |
| Developer Fees | 23,362 | 6,484 | 436 | 7,043 | 5,151 | 1,817 | - | - | 20,834 | 10,182 | 14,217 | 9,318 | 97,026 |
| Interest Income | | | | | | | | | 940 | | | 773 | 3,531 |
| Refunds | | | | | | | | | | | | | - |
| Total Revenue | 23,362 | 6,484 | 436 | 7,043 | 5,151 | 1,817 | - | - | 21,774 | 10,182 | 14,217 | 10,091 | 100,556 |
| Expense | | | | | | | | | | | | | |
| Architect | | | | | | | | | | | | | - |
| Alarm fees (Signal Service) | | 266 | 4,558 | | | 484 | 4,498 | | 259 | 4,352 | | | 18,680 |
| Bus Barn Rental | 1,750 | | 1,750 | | | | | | | | | | 3,500 |
| Golden Rule Signs (AME) | | 7,499 | | | 7,499 | | | | | | | | 14,999 |
| Insight Systems Exchange (server backup) | | 6,158 | | | | | | | | | | | 6,158 |
| Netsquad (re-wire elem labs) | | 5,060 | | | | | | | | | | | 5,060 |
| Netsquad - network | | | | | | | | 2,990 | | | | | 2,990 |
| MNJ Technologies (projectors) | 3,193 | 2,861 | | | | | | | | | | | 6,054 |
| Rolleri, Micah (AMS slab) | | 4,450 | | | | | | | | | | | 4,450 |
| Cooper (seal lunch area HFE) | | | 5,400 | | | | | | | | | | 5,400 |
| Tuff Shed (AMS) | 6,166 | | 5,699 | | | | | | | | | | 11,865 |
| Frog Hollow (irrigation) | | | 628 | | | | | | | | | | 628 |
| Gold Electric (tech AMS) | | | | | | | | | 2,713 | | | | 2,713 |
| AMS.Net (Phones) | | | | 3,951 | | | | | | | | | 3,951 |
| AMS.Net (network ports) | | | | 10,140 | | | | | | | | | 10,140 |
| AMS.Net (Cisco Phones) | | | | | | | | | | | | | |
| Netsquad (network) | 9,019 | | | | | 28,245 | | 1,129 | | 12,613 | | | 41,987 |
| Sales/Use Tax | | | | | | | 3,795 | | | | | | 3,795 |
| Administrative Fee (3%) | | | | | | | | | | 428 | | | 428 |
| Prior Year Accounts Payable | | | | | | | | | | | | | |
| Total Expense | 24,391 | 26,294 | 18,036 | 14,091 | 7,499 | 28,729 | 8,293 | 4,119 | 2,971 | 17,393 | (16,250) | (21,000) | (35,566) |
| Net Revenue (Expense) | (1,029) | (19,811) | (17,600) | (7,049) | (2,348) | (26,911) | (8,293) | (4,119) | 18,803 | (7,211) | 14,217 | 26,341 | (35,010) |

15/16 beginning fund balance
15/16 revenue
15/16 expense
15/16 ending fund balance

7/15/213
100,556
(35,566)
67,6203

Transitional Kindergarten

The Governing Board desires to offer a high-quality transitional kindergarten (TK) program for eligible children who do not yet meet the minimum age criterion for kindergarten. The program shall assist TK children in developing the academic, social, and emotional skills they need to succeed in kindergarten and beyond.

The district's TK program shall be the first year of a two-year kindergarten program. (Education Code 48000)

The Board encourages ongoing collaboration among district preschool staff, other preschool providers, elementary teachers, administrators, and parents/guardians in program development, implementation, and evaluation.

(cf. 1220 - Citizen Advisory Committees)

(cf. 6020 - Parent Involvement)

Eligibility

The district's TK program shall admit children whose fifth birthday is from September 2 through December 2. (Education Code 48000)

Parents/guardians of eligible children shall be notified of the availability of the TK program and the age, residency, immunization, and any other enrollment requirements. Enrollment in the TK program shall be voluntary.

(cf. 5111 - Admission)

(cf. 5111.1 - District Residency)

(cf. 5111.12 - Residency Based on Parent/Guardian Employment)

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.3 - Health Examinations)

(cf. 5141.31 - Immunizations)

(cf. 5141.32 - Health Screening for School Entry)

Upon request of a child's parents/guardians, the district may, on a case-by-case basis after the Superintendent or designee determines that it is in the child's best interest, admit into the district's TK program a child whose fifth birthday is on or before September 1 and who is therefore eligible for kindergarten.

The district may admit into the TK program a child whose fifth birthday is after December 2, provided that the child is admitted during the school year on or after his/her fifth birthday and the Superintendent or designee recommends that enrollment in a TK program is in the child's best interest. Prior to such enrollment, the child's parents/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance.

Curriculum and Instruction

The district's TK program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate. (Education Code 48000)

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education. It shall be designed to facilitate students' development in essential skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

(cf. 5148.3 - Preschool/Early Childhood Education)

(cf. 6011 - Academic Standards)

(cf. 6174 - Education for English Language Learners)

The Board shall fix the length of the school day in the district's TK program, which shall be at least three hours but no more than four hours.

(cf. 6111 - School Calendar)

(cf. 6112 - School Day)

TK students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.

Staffing

The Superintendent or designee shall ensure that teachers assigned to teach in TK classes possess a teaching credential or permit from the Commission on Teacher Credentialing (CTC) that authorizes such instruction.

(cf. 4112.2 - Certification)

The Superintendent or designee may provide professional development as needed to ensure that TK teachers are knowledgeable about the standards and effective instructional methods for teaching young children.

(cf. 4131 - Staff Development)

Continuation to Kindergarten

Students who complete the TK program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed Kindergarten Continuance Form for kindergarten attendance.

However, whenever children who would otherwise be age-eligible for kindergarten are enrolled in TK, the Superintendent or designee shall obtain a Kindergarten Continuance Form signed by the parent/guardian near the end of the TK year consenting to the child's enrollment in kindergarten the following year.

A student shall not attend more than two years in a combination of TK and kindergarten. (Education Code 46300)

(cf. 5123 - Promotion/Acceleration/Retention)

Assessment

The Superintendent or designee may develop or identify appropriate formal and/or informal assessments of TK students' development and progress. He/she shall monitor and regularly report to the Board regarding program implementation and the progress of students in meeting related academic standards.

(cf. 0500 - Accountability)

(cf. 6162.5 - Student Assessment)

Legal Reference:

EDUCATION CODE

8973 Extended-day kindergarten

37202 School calendar; equivalency of instructional minutes

44258.9 Assignment monitoring by county superintendent of schools

46111 Kindergarten, hours of attendance

46114-46119 Minimum school day, kindergarten

46300 Computation of ADA, inclusion of kindergarten and transitional kindergarten

48000 Age of admission, kindergarten and transitional kindergarten

48002 Evidence of minimum age required to enter kindergarten or first grade

48200 Compulsory education, starting at age six

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Transitional Kindergarten FAQs

Desired Results Developmental Profile, 2015

Transitional Kindergarten Implementation Guide: A Resource for California Public School District Administrators and Teachers, 2013

California Preschool Curriculum Framework, Vol. 1, 2010

California Preschool Learning Foundations, Vol. 1, 2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Kindergarten Association: <http://www.ckanet.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Transitional Kindergarten California: <http://www.tkcalifornia.org>

**BEFORE THE GOVERNING BOARD
OF THE VALLECITO UNION SCHOOL DISTRICT
CALAVERAS COUNTY
STATE OF CALIFORNIA**

| | |
|---|-------------------------|
| In the Matter of the Governing Board's Adoption of a Second Resolution Censoring Vallecito Union School District Governing Board Member Carol Gordon | Resolution No. 14-15-17 |
|---|-------------------------|

1. Whereas, on September 17, 2014, the Vallecito Union School District Governing Board ("Governing Board") adopted Resolution 14-15-05 censoring Board Member Carol Gordon ("Gordon"). The Governing Board's action on September 17, 2014, was based on Gordon's repeated violation of the Vallecito Union School District's February 19, 2014, Governance Handbook.¹

2. Whereas, the Governing Board reached these conclusions based on the investigation of Private Investigator Shon Davidsen. In Mr. Davidsen's August 18, 2014, Investigative Report, Mr. Davidsen shared the following conclusions from his investigation:

“This investigation clearly found that Vallecito Union School District Board of Trustee Carol Gordon is unable to discharge the important duties of her office due to an unknown mental incapacity that severely affects her judgment and behaviors. If Gordon fails to resign her office, her continued association with the district will only result in further embarrassment and erosion of the community’s trust in the district, which will ultimately lead to further concern for their children’s safety.

If Gordon does not resign her office, or the recall election isn’t successful for this upcoming ballot season, the district must take drastic measures to censure and isolate Gordon to the fullest extent possible, within the law. Gordon should continue to be legally restrained from physically entering Albert A. Michelson Elementary for any reason, and by district policy, Gordon should be prohibited from telephoning any school site for any reason; Gordon’s communication should be directed to district staff only. Further, Gordon’s conduct and instability [are] having a direct impact on the district office’s ability to conduct the important business of educating children and she should be prohibited from engaging with all district staff unless it directly concerns the Board of Trustees. District staff should be given special training and license to terminate any telephone call or visit that strays from Board of Trustees concerns. If possible, Gordon’s communication with the district should be relegated to email only.”

3. Whereas, since the Governing Board's September 17, 2014, action, Gordon has attended, on a regular basis, only the closed session meetings of the Governing Board despite the Administration's obtaining an online service whereby Gordon may participate telephonically in

¹ On May 7, 2014, the Governing Board adopted a revised Governance Handbook.

the open session meetings from the safety of her home.² Gordon's refusal to participate in the Governing Board's open session meeting constitutes a failure to discharge her duties as a Board Member and, as a result, constitutes a failure to serve as an effective Board Member pursuant to the May 7, 2014, Governance Handbook.

4. Whereas, since the Governing Board's September 17, 2014, action, Gordon has engaged in conduct in the local community which is unprofessional and potentially illegal. Such conduct reflects poorly on her as a member of the Vallecito Union School District Governing Board. More specifically, she has:

- A. On or about December 3, 2014, Gordon was at Murphys Historic Hotel. Gordon was asked to leave the Hotel by Management. Gordon refused. According to Law Enforcement, Gordon was aware that she was not supposed to be at Murphys Hotel. Gordon reported that she had a Soroptimist Christmas Party at the Hotel. Law Enforcement was called and Gordon was required to leave the premises.
- B. On or about December 20, 2014, Murphys Hotel employees observed Gordon destroying wine barrel planter boxes in the back of the Hotel building by ripping plants out of the planter boxes and throwing the plants onto the ground. Gordon's conduct could constitute a violation of Penal Code Section 594 (Vandalism). If convicted for such conduct, Gordon could be imprisoned in the county jail for up to one year.
- C. On December 31, 2014, Gordon was videotaped in the lobby at Murphys Hotel removing Christmas decorations without Hotel Management's permission. Murphys Hotel Management contacted law enforcement. Law Enforcement, after verifying that Gordon was the party responsible for the above-referenced action, notified Gordon at her home on December 31, 2014, that should she return to the Murphys Hotel, she would be cited or taken into custody for Trespassing pursuant Penal Code Section 602. According to Law Enforcement, Gordon acknowledged she understood.

5. NOW, THEREFORE, the Governing Board makes the following findings of fact:

- A. Based on information and belief, the above-referenced recitals are considered accurate and credible and are therefore adopted.
- B. Gordon's refusal to attend open session meetings constitutes a failure by her to "discharge the duties of her office" as required by law.

² On or about June 20, 2014, the Calaveras County Superior Court granted Albert Michelson Elementary School Principal Brett Loring a Civil Harassment Restraining Order against Gordon. The Civil Harassment Restraining Order prohibits Gordon from coming within 100 yards of Mr. Loring or within 100 yards of Mr. Loring's workplace. The Restraining Order expires on June 19, 2017. A copy of the June 20, 2014, Restraining Order is attached as Exhibit #3 to the September 17, 2014, Board Resolution.

- C. Gordon's conduct, as set forth above, reflects poorly on her as a member of the Vallecito Union School District Governing Board. Further, Gordon's conduct constitutes a violation of the Governance Handbook in that Governing Board Members are expected to "govern in a dignified, professional manner, treating everyone with civility and respect."
6. NOW, THEREFORE, the Governing Board reaches the following conclusions:
- A. If Gordon refuses to participate in the entire closed and open session meetings of the Vallecito Union School District Governing Board for the next three consecutive months, the Governing Board will, pursuant to Government Code section 1770, subsection (g)³, find that she has abandoned her position as a member of the Vallecito Union School District Governing Board.
- (1) In order to allow Gordon to participate in all open session meetings of the Governing Board, the Administration shall continue to subscribe to the on-line service ("Go-to-Meeting") so that Gordon may participate telephonically in the open session meeting of the Governing Board from her home pursuant to Government Code section 54953.⁴
- B. Based upon her conduct since the Governing Board's action on September 17, 2004, the Governing Board once again censors Gordon and proclaims to the public that it disapproves of and will not tolerate the type of unprofessional and potentially illegal conduct that Gordon has displayed in the local community.
- C. In order to ensure that such conduct does not continue, the Governing Board adopts the following directives:
- (1) While interacting with the public in the community, Gordon shall cease and desist from such conduct that exposes the Vallecito Union School District to ridicule and her to the potential of criminal prosecution.
- D. The Governing Board continues the following orders from Resolution # 14-15-05 which it adopted on September 17, 2014:

³ Pursuant to Government Code section 1770, subdivision (g), "[a].An office becomes vacant on the happening of any of the following events before the expiration of the term:

(g) His or her ceasing to discharge the duties of his or her office for the period of three consecutive months, except when prevented by sickness, or when absent from the state with the permission required by law.

⁴ The Administration purchased this on-line service based on the difficulty of locating an appropriate location for Gordon at a school site that was more than one hundreds from the Board Meeting.

- (1) Except when participating in an agendized meeting of the Vallecito Union School District Governing Board, Gordon shall remain off the Michelson Elementary, Hazel Fischer Elementary and Avery Middle School campuses at all times.⁵
- (3) Gordon shall not call or have someone on her behalf call the District Office, Hazel Fischer Elementary School, Avery Middle School, or Michelson Elementary School. If Gordon needs to reach someone at the District Office or at one of the sites, she may e-mail that person. The District Office shall provide Gordon with a current list of e-mail addresses for each District employee.
- (4) Gordon is to dress in an appropriate manner when attending Vallecito Union School District functions or activities.
- (5) Gordon is to follow the May 7, 2014, Governance Handbook.

E. The Administration is to bring this matter back to the Governing Board if Gordon fails to follow any of these directives.

The foregoing Resolution was passed and adopted upon motion of Board Member _____, seconded by Board Member _____, at a meeting of this Governing Board on January __, 2015, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Date: _____

Board Clerk
Vallecito Union School District Governing Board

⁵ The Governing Board's directive is not meant to supersede the Calaveras County Superior Court's June 20, 2014, Civil Harassment Restraining Order. Therefore, Ms. Gordon's right to participate in any agendized meeting of the Vallecito Union School District is subject to the requirement that she also remain 100 yards away from Mr. Loring at all times.

Trouble viewing this email? [Click here »](#)



Visit the [session search](#) for detailed workshop descriptions. [Search for Sessions »](#)

Learning opportunities for small and rural districts

CSBA's **Annual Education Conference and Trade Show** is coming to San Francisco Thursday, Dec. 1 through Saturday, Dec. 3, bringing extremely valuable learning and networking opportunities to governance teams from across the state. This year we're proud to once again offer programming of particular interest to board members and superintendents from **small and rural school districts**.

Workshops you may be interested in:

- **Community Partnerships to Support Foster Youth**
- **Funding Schools:** Fiscal and Political Outlook and Perspectives
- **Innovative and Inclusive Recruitment and Retention of Teachers**
- **LCAP:** Moving Compliant to Strategic
- **Lobbying 101:** How to be an Effective Advocate
- **The Evaluation Rubric and Revised LCAP Template**

See [more sessions recommended for small school districts](#).

Small School Districts Luncheon

Don't miss the **Small School Districts Luncheon** on Thursday, Dec. 1 from Noon - 1:15 p.m. at the San Francisco Marriott Marquis. Tickets for this meal function can be **purchased here** as an add-on to your AEC conference registration.

Exciting General Sessions

In addition to informative workshops and critical issues sessions, attendees will have access to a general session each day of the conference. This year's general sessions feature renowned experts in education, science and technology, and a special panel of former NASA astronauts sure to inspire you. Learn more about our distinguished speakers **here**.

We hope to see you in San Francisco for AEC 2016!



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[Welcome Executive Assistants](#)
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Small and Rural School Districts Attendee Guide

Board members and superintendents from small and rural school districts will find many learning opportunities at the CSBA Annual Education Conference and Trade Show. This year, we're proud to once again offer programming of particular interest to board members and superintendents from small and rural school districts.

Thursday, December 1

8:30 a.m. - 9:45 a.m.

LCAP: Moving Compliant to Strategic
Connectivity and Equity for All
Hitting the Right Not to Close the Achievement Gap
Culture of Achievement Starts with a Culture of "Showing Up"
Building a Culture of Trust
The Effects of Trauma on Learning

10:00 a.m. - 11:15 a.m.

The Evaluation Rubric and Revised LCAP Template
Family Resource Centers: A Critical Partner
Envisioning a School Facilities Program: After the November 2106 Initiative
Community Partnerships to Support Foster Youth

4:00 p.m. - 5:15 p.m.

Strategic Planning = Strategic Visioning
Funding Schools: Fiscal and Political Outlook and Perspectives
Coordination: The Key to Effective Community Partnerships

Friday, December 2

8:30 a.m. - 9:45 a.m.

Step-by-Step Guide to a Successful General Obligation Bond Election
Lobbying 101: How to be an effective Advocate

10:00 a.m. - 11:15 a.m.

Innovative and Inclusive Recruitment and Retention of Teachers

Saturday, December 3

8:30 a.m. - 9:45 a.m.



2 Nights
3 Days

Reasons to Attend

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Large and Urban School District
Attendee Guide

Leadership Institute Related Topics at
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Registration is open!

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Innovation. Inspiration. Education. Get the tools to improve student learning and achievement at AEC 2016. Whether it's the general sessions, the workshops/critical issue sessions, the trade show floor or the networking and learning, CSBA offers a leadership development opportunity for governance teams to invest in the future of their students.

We are excited to offer a "one-stop shop" this year for both AEC registration and housing. You'll be able to register for the conference and book your hotel accommodations with one username and password from one registration site! For more information on conference housing, visit the housing registration page. For further information about the registration process, see our frequently asked questions.

Use the **AEC Registration Worksheet** to plan out your registrations before you go online!

Conference registration rates for CSBA Members*

Early registration

June 7 - August 2
\$495

Regular registration

AUGUST 3 - NOVEMBER 9
\$510

Late registration

November 10 - December 1
\$675

Conference Hotels

San Francisco Marriott Marquis

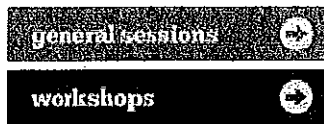
Headquarters hotel
\$272 per night (single or double)

Hilton San Francisco Union Square

\$239 (single or double)

Hotel Abri

\$229 (single or double)



InterContinental San Francisco

\$269 (single or double)

The Mosser

\$199 (single or double)

SOLD OUT

Palace Hotel

\$270 (single or double)

Parc 55 San Francisco

\$239 (single or double)

Park Central Hotel San Francisco

\$269 (single or double)

SOLD OUT

W Hotel San Francisco

\$269 (single or double)

SOLD OUT

The Westin St. Francis*

\$259 (single or double)

*Limited Shuttle Service available from Westin St. Francis to Moscone West. Schedule to be announced.

* Individual board members, administrators, teachers and staff are considered members of CSBA if their district or county office is a member.

If you are not a CSBA member and wish to register for the conference, please contact the Registrar for more information.

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\$259 (single or double)

*Limited Shuttle Service available from Westin St. Francis to Moscone West. Schedule to be announced.

Cancellation Policy

All cancellations must be submitted in writing via email: csba@experient-inc.com or fax: (301) 694-5124. If you have any questions, please feel free to contact the housing bureau at (800) 424-5249, Monday through Friday, 7:00 a.m. - 3:00 p.m. (PST).

A cancellation penalty equal to one night's room and tax will be charged to the credit card provided for each reservation cancelled after Friday, October 7, 2016 at 3:00 p.m. (PDT). Failure to arrive on the confirmed date will result in one night's room and tax. In addition, the entire reservation will be cancelled. Penalties for early departures are enforced and vary by hotel. Make sure to verify your confirmed departure date while checking into your hotel.

Due to potential hotel attrition costs, school districts/county offices are responsible for any penalties associated with canceling hotel rooms after the cut-off date. Credit card statements will reflect CSBA 2016 Housing/Experient.

A Note From CSBA Housing Provider

Experient is the Official Housing Provider for CSBA Annual Education Conference and Trade Show. CSBA has worked diligently with the hotels in San Francisco to establish room blocks for attendees and exhibitors. Improper solicitation of hotel reservations from any company or housing provider other than Experient is not approved by CSBA. Reservations made by unaffiliated organizations may appear to be for lower rates; however they may be illegitimate, have unreasonable cancellation or change penalties, or be completely non-refundable. Please be aware of, and report any unauthorized solicitation to CSBA.

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VALLECITO UNION SCHOOL DISTRICT

EXPENDITURE REPORT

DATE: September 16, 2016

| VENDOR NAME | | AMOUNT |
|---|---|-----------|
| <i>These payments were previously sent to the Board members to review for payment Aug-Sept 16</i> | | |
| <u>Fund 01</u> | | |
| 1 | Al Cal Glass & Supply - Maintenance | 26.95 |
| 2 | ACP Direct - Technology | 48.00 |
| 3 | Alford, Christy - Mileage Reimbursement | 17.28 |
| 4 | Angels Sheet Metal - Maintenance at HFE | \$183.70 |
| 5 | Arnold Auto - Transportation | 79.9 |
| 6 | Bank Of America - Meeting, Office, & Technology Supplies | 916.26 |
| 7 | Barton Overhead Door - Maintenance | \$678.00 |
| 8 | C.C.O.E. - Data Processing & Internet, Fingerprinting&Final 15/16 SELPA | 14,585.45 |
| 10 | Calaveras Enterprise, Inc - Job Advertisement | 182.00 |
| 11 | Calaveras Lumber Co. Inc - Maintenance | 36.34 |
| 12 | California's Valued Trust - Benefits | 78,802.54 |
| 13 | CDK Supply - Maintenance | 505.25 |
| 14 | Center For the Collaborative Classroom - Textbooks | 800.42 |
| 15 | Curriculum Associates Inc - Textbooks | 78.46 |
| 16 | Ebbetts Pass Lumber Co Inc - Maintenance | 4,328.26 |
| 17 | Employment Development Dept - School Employee Fund | 48.05 |
| 18 | ESGI - Website License Renewal | 1,400.00 |
| 19 | Foothill Printing & Graphics- First Grade Decodables | 1,507.89 |
| 20 | Foothill-Sierra Pest Control - Maintenance | 200.00 |
| 21 | Gateway Press, Inc - Business Cards, Name Plate | 54.83 |
| 22 | General Plumbing Supply - Maintenance | 660.62 |
| 23 | Go Care Warranty Group - Technology | 50.00 |
| 24 | Graybar - Technology | 4.78 |
| 25 | Gutierrez, Jane - TB Test Reimbursement | 35.00 |
| 26 | Haines, Carrie - Mileage Reimbursement | 27.81 |
| 27 | Henrickson, Buffy - Classroom Reimbursement | 75.00 |
| 28 | Hernandez, Joseph F Jr, ARF Fire Extinguishers - Maintenance | 1,940.73 |
| 29 | Hungerford, Jared - Meeting Supplies Reimbursement | 165.46 |
| 30 | Interstate Truck Center - Transportation | 233.07 |
| 31 | IXL Learning - One Year Site License | 1,500.00 |
| 32 | Johnson & Sons Carpet Cleaning - Maintenance | 700.00 |
| 33 | Jones, Shannon - Classroom Supply Reimbursement | 70.16 |
| 34 | King, Susan - Insurance Refund | 50.00 |
| 35 | Lane, Michelle - Classroom Supply Reimbursement | 93.67 |
| 36 | Loring, Brett - Office Supply Reimbursement | 32.69 |
| 37 | McGraw-Hill Company - Textbooks | 355.70 |
| 38 | MNJ Technologies - Technology | 256.93 |
| 39 | Modesto Janitorial - Maintenance | 5,120.38 |
| 40 | Motherlode Safety Training - CPR & First Aid | 920.00 |
| 41 | Murphys Station - Fuel | 13.80 |
| 42 | Nasco - AMS PE Supplies | 728.56 |
| 43 | Needle In Motion - Maintenance Uniform | 1,543.16 |
| 44 | Nelson, Stephanie - Mileage Reimbursement | 96.12 |
| 45 | NetSquad Communication Service - Technology | 2,300.00 |
| 46 | New Visions - Maintenance | 40.00 |
| 47 | Odgen, Don - Meeting Supplies Reimbursement | 8.95 |
| 48 | Office Depot - Classroom & Office Supplies | 1,017.35 |
| 49 | Pearson Clinical Assessment - Speech Therapy Supplies | 1,776.38 |
| 50 | Pinnells Carpet One - HFE & AMS Floor Coverings | 1,831.30 |
| 51 | Project Wisdom - Technology | 489.00 |

VENDOR NAME

AMOUNT

These payments were previously sent to the Board members to review for payment Aug-Sept 16

| | | |
|----|--|----------|
| 52 | Reliance Communication - SchoolMessenger Renewal | 987.70 |
| 53 | Schoolyard Communications - Student Handbooks | 1,199.28 |
| 54 | Stanfill, Stephanie - CPR & First Aid Reimbursement | 50.00 |
| 55 | Super Duper Publications - Speech Therapy Classroom Supplies | 3,837.02 |
| 56 | The Frog Hollow - Maintenance | 974.00 |
| 57 | The Red Store - Maintenance | 165.89 |
| 58 | U.S.I. Inc - Office Supplies | 37.77 |
| 59 | Union Democrat - Job Advertisement | 324.50 |

Fund 13

| | | |
|----|--|--------|
| 60 | Gonzalez, Paula - Kitchen Supplies Reimbursement | 14.51 |
| 61 | Office Depot - Kitchen Supplies | 174.45 |

Fund 14

| | | |
|----|---|----------|
| 62 | Cisco Fire Sprinklers - AMS Pipe Repair | 5,633.00 |
| 63 | The Frog Hollow - AME Maintenance | 347.00 |

Fund 25

| | | |
|----|---|-----------|
| 64 | Apple Inc - AMS Ipads | 28,353.50 |
| 65 | Cooper, Ron, DBA Ron Cooper General - AME Maintenance | 14,625.00 |
| 66 | Max Interactive, Inc - Technology | 1,680.00 |
| 67 | NetSquad Communication Services - Technology | 3,105.00 |
| 68 | Signal Service Inc - Maintenance | 472.35 |

Fund 40

| | | |
|----|------------------------------------|----------|
| 69 | Freedom Energy Corp - Energy Audit | 5,168.00 |
|----|------------------------------------|----------|

VALLECITO UNION SCHOOL DISTRICT

Minutes of the Regular Meeting

August 10, 2016

REGULAR MEETING CALLED TO ORDER – President Pratt called the regular meeting to order at 4:00 p.m.

ESTABLISHMENT OF QUORUM – Board member Carol Gordon attended Closed Session at the district office and Open Session via conference call from the following address: 348 Scott Street, Murphys, CA

Tom Pratt – President
Ali Heermance – Clerk
Colby Barker
Wayne Harrison

ADMINISTRATION PRESENT: Don Ogden – Superintendent / Principal

APPROVAL OF AGENDA – Member Heermance, seconded by Member Harrison made a motion to approve the agenda. Motion passed 5-0.

PUBLIC COMMENT ON ANY ITEM ON THE CLOSED SESSION AGENDA - None

CLOSED SESSION

A. CERTIFICATED

Public Employee Discipline / Dismissal / Release – *Closed action*

Public Employment

Modify position # 1805 title from ELA / Computer Instructor-Technician to ELA
Middle School Teacher

Public Employee Appointment

School Counselor position # 1927

.4881 FTE Intervention Teacher - #1500

ELA Middle School Teacher position # 1805

B. CLASSIFIED

Public Employee Discipline / Dismissal / Release – *Closed action*

Public Employment

Creation of 5.75 hr./day Computer Instructor/Technician position # 2152 @ AMS

Creation of 5.75 hr./day Health/Special Circ./Full Incl. Aide position # 2110 @ AME

Modification of 4.25 hr./day Instructional Aide to 5.0 hr./day, position # 2128 @ AME

Public Employee Appointment

5.75 hr./day Health/Special Circ./Full Incl. Aide position # 2131 @ AME

5.75 hr./day Health/Special Circ./Full Incl. Aide position # 2129 @ AME

5.75 hr./day Health/Special Circ./Full Incl. Aide position # 2110 @ AME

2.0 hr./day Food Service Worker position # 2514 @ AMS

C. OTHER

Coaching appointments

D. CONFERENCE WITH LABOR NEGOTIATOR – Don Ogden, Superintendent

California School Employees' Association – Chapter 748

OPEN SESSION – President Pratt re-convened the public meeting at 5:30 p.m.

A motion was moved by Mrs. Heermance, seconded by Mr. Harrison to move item B.1A to the first item of business.
B.1A will be reported in its regular agenda order.

President Pratt announced the following action was taken in closed session:

A motion was made by board member Heermance, seconded by board member Gordon to accept the resignation of a Certificated Teacher, position # 1905.

The motion passed by the following call of votes:

Aye - Pratt, Heermance, Barker, Gordon, Harrison

Absent - 0; Abstain - 0

A motion was made by board member Gordon, seconded by board member Barker to accept the resignation of a Classified employee, position # 2150.

The motion passed by the following call of votes:

Aye - Pratt, Heermance, Barker, Gordon, Harrison

Absent - 0; Abstain - 0

A motion was made by board member Gordon, seconded by board member Harrison to approve the Leave of Absence request of a Classified employee, position # 2170.

The motion passed / failed by the following call of votes:

Aye - Pratt, Heermance, Barker, Gordon, Harrison

Absent - 0; Abstain - 0

STAFF PRESENT: Gretchen McReynolds, Jay Ecoff, Devin Johnson, Cheryl Boyd, Michelle Wright, Shannon Jones, Beth Kryst, Laura Oliver

OTHERS PRESENT: Susan Singleton, Sara Tuthill, Jerre Maurer

COMMENTS AND QUESTIONS FROM THE AUDIENCE

Vallecito Teachers' Association – Staff is concerned with the high classroom numbers in Kindergarten at HFE.

California School Employees Association – Vallecito Chapter 748 – None

General Public / Community Groups / Parent Groups - None

Staff Members – None

ANNOUNCEMENTS AND COMMUNICATIONS

❖ **Board Members** – Board members have been busy this summer and excited for school to start. Mrs. Heermance is appreciative of staff attending the board meeting; Mr. Pratt attended SELPA and New Hire Orientation

❖ **Jay Ecoff** – Director of Technology – Mr. Ecoff gave a report on summer projects

❖ **Devin Johnson** – Manager of Ops – Mr. Johnson gave a report on summer projects

❖ **Don Ogden** – Superintendent / Principal

Thanked the Board for their Leadership and taking action regarding Board Benefits

Reviewed Student Assessment Summary

Calaveras County Assessor letter regarding the assessment roll for 2016-17

REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 7/12/16 Special Meeting minutes

A.2 Anticipated Expenditures for Fiscal Year 2016-2017 – Fund 01 Education Protection Account – Informational

A.3 Warrants

A.4 Williams Complaint Summary – Apr – Jun 2016

A.5 2016-17 Legal Representation Agreement with Byron Smith (\$10/hr. increase from 2015-16)

A.6 Modified position # 1805 title from ELA/Computer Instructor/Technician Teacher to ELA Middle School Teacher

A.7 MCT Vision Screening Contract 2016-17

ITEMS FOR NEXT MEETING

September 21, 2016, 5:30 p.m.

Hazel Fischer School

- Policy
- Personnel
- Public Hearing re: Sufficiency of Textbooks/Materials

ADJOURNMENT – A motion by Mr. Harrison, seconded by Mrs. Heermance to adjourn the meeting and with no further discussion President Pratt adjourned the meeting at 7:00 p.m.

Secretary to the Board

Clerk of the Board

Board approval: 9/21/16

VALLECITO UNION SCHOOL DISTRICT

Minutes of the Special Meeting

8-12-16

SPECIAL MEETING CALLED TO ORDER – Board member Harrison called the special meeting to order at 1:48 p.m.

ESTABLISHMENT OF QUORUM – The following Board members may join the meeting via telephone conference from the following addresses:

Tom Pratt – attended via conference call from 973 Chardonnay Court, Murphys, CA
Ali Heermance - attended via conference call from 3625 Hwy 4, Murphys, CA
Colby Barker – *Absent*
Carol Gordon
Wayne Harrison

ADMINISTRATION PRESENT: Don Ogden – Superintendent/Principal

PUBLIC COMMENT ON ANY ITEM ON THE CLOSED SESSION AGENDA - None

CLOSED SESSION

CERTIFICATED

Public Employment

Creation of 1.0 FTE K-5 Elementary Teacher position

OPEN SESSION – Mr. Harrison re-convened the open session at 2:10 p.m. and reported that no action was taken in Closed Session.

PERSONNEL

A. CERTIFICATED

A.1 Approved creation of a 1.0 FTE K-5 Elementary Teacher position # 1503 - A motion was made by Ms. Gordon, seconded by Mrs. Heermance to approve the position.

Motion passed 4-0-1: Ayes – Harrison, Heermance, Pratt, Gordon; Absent – Barker

ADJOURNMENT - With no further discussion Mr. Harrison adjourned the special meeting at 2:12 p.m.

Secretary to the Board

Clerk of the Board

Board approved: 9/21/16



VALLECITO UNION SCHOOL DISTRICT

P. O. Box 329 -- Avery, CA 95224
Phone (209) 795-8500
Fax (209) 795-8505

BOOSTER CLUB APPLICATION

Booster Club/Organization Name: Michelson Parents Club

Name of the School: Michelson Elementary

The parents of the Vallecito Union School District hereby request approval for the formation of,

Or continuation of the: Michelson Parents Club Booster Club.

Objectives / Purposes of the Booster Club are: to raise funds and
plan events that benefit all students
of Michelson Elementary.

We, the members of this Booster Club have read the rules for forming and conducting this organization and agree to abide by them. We will submit a contact list, along with a copy of the proposed constitution and by-laws to the Principal who will review the application for approval.

Signature of Organization Representative: Cheri Menard

Address / Phone # P.O. Box 161 Vallecito, CA 95251

Tax I.D. # 94-2801462

Principal Approval: Brian Le Date 8/30/16

Names and contact information of officers:

Chelsie McDaniel (209) 559-8559

Jessica Onstad (209) 500-7055

Melissa Orvis (408) 464-3171 - Treasurer

Valarie Schuler (760) 808-4424

Meeting Dates:

Last Wed of each month @ 2:15 pm

Please attach copy of the current bylaws.

MICHELSON SCHOOL PARENTS CLUB BY-LAWS

ARTICLE I

- Section 1 The By-Laws may be amended by a majority vote of the membership present at any meeting. There must be a quorum (nine (9) members) present to conduct any business, as defined in Article V of the Constitution.

ARTICLE II Officers

Section 1 Nomination of Officers

- A. The Nominating Committee shall consist of three (3) members. One member shall be chosen by the President and two members elected from the floor at the regular March meeting.
- B. The Nominating Committee shall present a slate of officers for election at the meeting in April.
- C. Additional nominations may be made from the floor at the April meeting.

- Section 2 Election of Officers: The election of officers shall be by a majority of the membership at the April meeting. There must be a quorum present.

- Section 3 Installation of Officers: The new officers shall be installed at the first regular meeting of the school year.

- Section 4 Term of Office: All vacancies, except that of President, shall be appointed by the President and approved by the President and the Executive Board. The office of President shall be filled for the unexpired term by the Vice-President.

Section 5 Duties of the Officers

- A. **President:** The President shall preside at all meetings; appoint chairmen of standing committees, be ex officio member of all committees except the nominating committee; and perform all other duties usually pertaining to the office of President. In the absence of the Treasurer, the President shall have the authority to co-sign checks with another Board Member.
- B. **Vice President:** The Vice-President shall assist the President and take the place of the President in the President's absence. The V.P. will have the authority to co-sign checks.
- C. **Secretary:** The Secretary shall keep records of attendance at meetings, keep minutes of all meetings and handle correspondence. The Secretary will have the authority to co-sign checks.
- D. **Treasurer:** The Treasurer shall keep a record of all financial transactions, and co-sign all checks with another Board Member.

ARTICLE III
Executive Board

- Section 1 The Executive Board shall consist of officers of the Organization and Chairmen of Committees.
- Section 2 This Board shall exercise such duties as commonly pertain to the Executive Board of any organization.
- Section 3 The Executive Board may authorize the payment of routine bills, not to exceed Two Hundred Fifty Dollars (\$250.00), except in approved budget categories up to the budget amount.

The Executive Board shall seek the advisory opinion of the membership at any meeting prior to approving non-budget category expenditures in an amount in excess of Two Hundred Fifty Dollars (\$250.00).

- Section 4 A simple majority of the Officers of the Organization shall constitute a quorum, which shall be necessary for the transaction of business at any Executive Board meeting.

ARTICLE IV Standing Committees

- Section 1 Chairman of the Standing Committees shall be appointed by the President.
- Section 2 The Standing Committees shall be as follows: Budget and Finance, Hospitality Program, Membership, Publicity, Ways and Means, Health and Safety, and Classroom Coordinators.

ARTICLE V Membership

- Section 1 Active Membership: Any person who is interested in the objectives for which the Club is organized may become an active member upon payment of dues.
- Section 2 Annual Dues: shall be payable at the beginning of the Fall Term. The amount of annual dues will be voted upon at the 1st meeting of each school year.

Amendment to
Michelson School Parents Club
Constitution and By-Laws

The Michelson School Parents Club (MPC) voted on November 5, 2010 to change the number to establish a Quorum from nine (9) (as referenced at Article V Meetings and Quorums, Section 3 Quorum, of the Constitution of the MPC; and at Article I, Section 1 of the Bylaws) to five (5).

Therefore, in the MPC Constitution, Article V Meetings and Quorums, Section 3 Quorum, the Constitution should read:

“Quorum: Five (5) members shall constitute a quorum, which shall be necessary for the transaction of business.”

Therefore, in the MPC By-Laws, Article I, Section 1, the By-Laws should read:

“The By-Laws may be amended by a majority vote of the membership present at any meeting. There must be a quorum of (five (5) members) present to conduct any business, as defined in Article V of the Constitution.”

The Motion to approve the above changes was made on November 5, 2010, and approved by all officers and members present on that date, and approved by an additional 10 members via e-mail. This is reflected in the December 3, 2010 Michelson Parent Club Minutes.

Amended 12/3/10 by Secretary Anneliese Gill

Signed: _____

Marty Mollera, President

Signed: _____

Diane Hall, Vice President

**Amendment to Michelson Parents Club
Constitution and By-Laws**

The Michelson Parents Club (MPC) voted on May 5, 2015 to add the following verbiage to their constitution:

“To promote the welfare of children and youth at Albert Michelson Elementary School, we shall make readily available, access to free, safe drinking water wherever beverages are served and sold on campus or at MPC sponsored events.”

Therefore in the MPC By-Laws, Article VI, Section IV, the By-Laws should read:

“To promote the welfare of children and youth at Albert Michelson Elementary School, we shall make readily available, access to free, safe drinking water wherever beverages are served and sold on campus or at MPC sponsored events.”

The motion to approve the above addition was made on May 5, 2015 and approved by all officers and members present on that date. This is reflected in the May 5, 2015 Michelson Parent Club minutes.

Amended 5/6/2015 by President Lori Johnston

Signed: _____
Lori Johnston, President

Signed: *Michele Zamolo*
Michele Zamolo, Vice President

VALLECITO UNION SCHOOL DISTRICT

REQUEST FOR OVERNIGHT FIELD TRIP

(To be submitted to the Principal for approval 7 working days before a regularly-scheduled Board meeting)

NAME OF GROUP (e.g. Class, Department, etc) 6th grade Coast Camp

CERTIFICATED EMPLOYEE MAKING REQUEST Doyle

DESTINATION Sea Lab - Aptos, CA INCLUSIVE DATES Oct 3-5

PURPOSE (Description of Educational Value) _____

Science Camp

Describe the method of any financing required (fundraising, etc) _____

Describe Itinerary Leave around 5:45^{am} on Oct 3

Return 6:00 pm on Oct 5

Describe provision for student supervision (adult / pupil ratio) ~~10-1~~ 1-10

Describe mode of transportation (e.g. school bus, private vehicles, etc.) School Bus,

District Van, Private Vehicles

9/8/16 Date J Doyle Signature of Person making request

For District Use Only

[Signature] Principal's Signature Approved / Denied (Please circle) 9/9/16 Date

Approved / Denied (Please circle) _____ Date

Approved / Denied (Please circle) _____ Date

Board President's Signature

VALLECITO UNION SCHOOL DISTRICT

REQUEST FOR OVERNIGHT FIELD TRIP

(To be submitted to the Principal for approval 7 working days before a regularly-scheduled Board meeting)

NAME OF GROUP (e.g. Class, Department, etc) 8th grade basketball (girls)

CERTIFICATED EMPLOYEE MAKING REQUEST Anthony Vilella

DESTINATION Lake Tahoe INCLUSIVE DATES Oct 21-23, 2016

PURPOSE (Description of Educational Value) Basketball tournament

Describe the method of any financing required (fundraising, etc) fundraising, private

Describe Itinerary 1 game Friday, 2 games Saturday, drive home Sunday

Describe provision for student supervision (adult / pupil ratio) 1/5

Describe mode of transportation (e.g. school bus, private vehicles, etc.) private vehicles

9/8/16

Date

A. Vilella

Signature of Person making request

For District Use Only

[Signature]
Principal's Signature

Approved / Denied (Please circle)

9/9/16
Date

Superintendent's Signature

Approved / Denied (Please circle)

Date

Board President's Signature

Approved / Denied (Please circle)

Date

VALLECITO UNION SCHOOL DISTRICT

REQUEST FOR OVERNIGHT FIELD TRIP

(To be submitted to the Principal for approval 7 working days before a regularly-scheduled Board meeting)

NAME OF GROUP (e.g. Class, Department, etc) 8th grade basketball (boys)

CERTIFICATED EMPLOYEE MAKING REQUEST Anthony Villalta

DESTINATION Lake Tahoe INCLUSIVE DATES 1/13/17-1/15/17

PURPOSE (Description of Educational Value) Basketball tournament

Describe the method of any financing required (fundraising, etc) fund raising, student paid

Describe Itinerary 1 game Friday, 2 games Saturday, drive home Sunday

Describe provision for student supervision (adult / pupil ratio) 1/5

Describe mode of transportation (e.g. school bus, private vehicles, etc.) private vehicles

9/8/16
Date

A. Villalta
Signature of Person making request

For District Use Only

[Signature]
Principal's Signature

☒ Approved ☐ Denied (Please circle)

9/9/16
Date

Superintendent's Signature

Approved / Denied (Please circle)

Date

Board President's Signature

Approved / Denied (Please circle)

Date

**RESOLUTION OF THE GOVERNING BOARD
VALLECITO UNION SCHOOL DISTRICT
RESOLUTION # 16-17-03**

Authorization to Teach Outside Credential per Ed Code 44256

WHEREAS, EC 44256, subdivision (b), allows the holder of a Multiple Subject or Standard Elementary Teaching Credential to teach any subject in departmentalized classes grades 9 and below if the teacher has twelve semester units or six upper division or graduate semester units of course work in the subject to be taught from an accredited institution.

WHEREAS, the Vallecito Union School District ("District") is in the need of one credentialed teacher to teach the following subjects for 7th/8th grade students for the 2016-2017 school year.

- Science

WHEREAS, the District has one certificated employee who meets the requirements of Education Code section 44256, subdivision (b), for Science and who has consented to teach the program for at least the 2016-17 school year.

WHEREAS, the Administration recommends that the Governing Board authorize this certificated employee, pursuant to Education Code section 44256, subdivision (b), to teach 7/8th grade Science for the 2016-2017 school year.

NOW, THEREFORE, BE IT RESOLVED that the Vallecito Union School District Governing Board ("Governing Board") makes the following findings of fact and conclusions:

- A. Good cause exists to authorize a current certificated employee to teach Science, an area outside of their current credential authorization, for 7th and 8th grade students for the 2016-2017 school year based on the certificated employee's compliance with the requirements of Education Code section 44256, subdivision (b).

PASSED AND ADOPTED by the Governing Board of the Vallecito Union School District this 21st day of September 2016 by the following vote:

AYES: NOES: ABSENT:

Clerk of the Board



VALLECITO UNION SCHOOL DISTRICT

P. O. Box 329 – Avery, CA 95224

Phone (209) 795-8500

Fax (209) 795-8505

September 2, 2016

Christine Henrickson
Avery Middle School

Dear Christine,

Each school site administrator must submit the teacher assignment schedule to the District in a timely manner for review and verification of the legality of those assignments for the report to the local governing board in a public meeting by December 15th of each school year. (Ed Code 44258.9)

Per Ed Code 44256, "The governing board of a school district by resolution may authorize the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught."

This being the case with your current assignment, please sign below indicating that you consent to teach in your current assignment of 7/8th grade Science while holding a Multiple Subject teaching credential. Please return this signed form to the district office.

If you have any questions, or concerns, please don't hesitate to give me a call.

Sincerely,

Don Ogden
Superintendent/Principal

I consent to my current teaching assignment as stated above:

School Year: 2016-17
 District: VUSD
 Prepared By: C. Boyd
 Date: September 21, 2016

Albert Michelson School Master Schedule

| Last Name | First Name | SSN | Assignment (grade/subject) | SCALE | ED | Bilingual | EL | Credential(s) Held | El Authorization Held | Assignment Option Used | Comments |
|------------|------------|-----|----------------------------|-------|----|-----------|----|---|-----------------------|------------------------|------------|
| BERRY | JENNIFER | | FIFTH GRADE | X | X | | | MULTIPLE SUBJECT, SUPPLEMENTAL: BUSINESS | SB395 | | |
| GARRISON | ANNA | | KDG / TRANSITIONAL KDG | X | X | | | MULTIPLE SUBJECT / SUPPLEMENTAL - ENGLISH | CLAD | | |
| JONES | SHANNON | | FOURTH / FIFTH GRADE | X | X | | | MULTIPLE SUBJECT, SINGLE SUBJ - HOME EC | CLAD | | |
| KLASSEN | SALLY | | SECOND GRADE | | | | | INTERN | | | .4881 FTE |
| KRYST | BETH | | FOURTH GRADE | X | X | | | MULTIPLE SUBJECT - SUPPLEMENTAL - SCIENCE/ENGLISH | CLAD | | |
| LANE | MICHELLE | | BILINGUAL TEACHER | X | X | | | MULTIPLE SUBJECT | BCLAD | | |
| LEWIS | SHONNA | | THIRD GRADE | X | X | | | MULTIPLE SUBJECT | CLAD | | |
| MCCRACKEN | NANELLE | | KDG / TRANSITIONAL KDG | X | X | | | MULTIPLE SUBJECT | CLAD | | |
| OLIVER | LAURA | | THIRD GRADE | X | X | | | MULTIPLE SUBJECT | CLAD | | |
| TODESCHINI | SHARON | | SECOND GRADE | X | X | | | MULTIPLE SUBJECT | SB395 | | |
| WRIGHT | MICHELLE | | FIRST GRADE | X | X | | | MULTIPLE SUBJECT | CLAD | | |
| VACANT | | | SDC/RSP | | | | | | | | SUBSTITUTE |
| VACANT | | | SDC/RSP | | | | | | | | SUBSTITUTE |
| VACANT | | | SECOND GRADE | | | | | | | | SUBSTITUTE |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

 Superintendent Signature

 Board Approved

**Hazel Fischer Elementary School
Master Schedule**

School Year: 2016-17
District: VUSD
Prepared By: C. Boyd
Date: September 21, 2016

| Last Name | First Name | SSN | Assignment (grade/subject) | ID# | | | | EL Authorization Held | Assignment Option Used | Comments |
|-------------|------------|-----|----------------------------|-------|-----|----------|--------------------|---|------------------------|-------------------------------|
| | | | | SCALE | ELC | Enduring | Credential(s) Held | | | |
| BETTS | EVELYN | | TRANSITIONAL KDG / KDG | | | | X | MULTIPLE SUBJECT | CLAD | |
| CASSELBERRY | JOAN | | *RSP / SUPPORT | | | | X | MULTIPLE SUBJECT | CLAD | *Enrolled in Mild/Mod program |
| CAVAGNARO | REBECCA | | FOURTH / FIFTH GRADE | | | | X | MULTIPLE SUBJECT | CLAD | |
| HART | CAROL | | THIRD GRADE | | | | X | MULTIPLE SUBJECT | SB 395 | |
| PELLAND | JENNIFER | | FIRST GRADE | | | | X | MULTIPLE SUBJECT | CLAD | |
| RASMUSSEN | LINDA | | SECOND GRADE | | | | X | MULTIPLE SUBJECT / SUPPLEMENTAL: MATH / SCIENCE | CLAD | |
| ROSENQUIST | SUE | | FIFTH GRADE | | | | X | MULTIPLE SUBJECT / SUPPLEMENTAL: ENGLISH | SB 395 | |

School Year: 2016-17
District: VUSD
Prepared by: CBoyd
Date: September 21, 2016

Superintendent Signature _____ Board Approved _____

VALLECITO UNION SCHOOL DISTRICT

BUS SERVICE AGREEMENT

2016 - 2017

This agreement is between Alpine County Office of Education (ACOE) and Vallecito Union School District (VUSD).

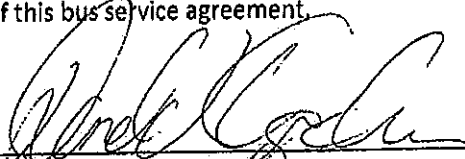
It is agreed that the above named school district, ACOE, will provide morning and afternoon bus service for VUSD students living in the Big Trees Village subdivision and above Big Trees. VUSD will determine the student's school district area through property tax codes at the Calaveras County Tax Assessor's office. Due to the limited seating on the bus, a lottery will be conducted to determine the available seating for VUSD students.

VUSD will supply ACOE with the following information:

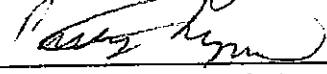
- Bus schedules – time / address
- Student names / phone #'s / addresses
- Student medical waivers
- Student discipline waivers – *VUSD is responsible for discipline issues for VUSD students*
- Call out support through the VUSD Blackboard Connect system
- Staff support at Hazel Fischer on bad weather days and/or layovers
- Transportation is the responsibility of the parent when the bus is inoperable or without a driver

We have read and agreed to the conditions of this bus service agreement.

Date 8-15-16

Signature 
Vallecito Union School District

Date 8/24/16

Signature 
Alpine County Office of Education

EMERGENCY CONTACT INFORMATION

VUSD

ALPINE CO

Hazel Fischer School – 209-795-8030
Don Ogden – Principal
916-354-2750 - evening phone
916-873-2139 - cell phone

Devin Johnson – Operations/Transportation Manager
209-988-4668 – daytime / evening phone

Robert Porovich – Bus Trainer / Mechanic
Bret Harte High School
209-736-2067

Avery Middle School – 209-795-8520
Jared Hungerford – Principal
768-9513 – cell phone

County Office of Education
Dr. Patrick Traynor - Superintendent
Jenny Goldstein – Human Resources and
Administrative Services
530-694-2230 Office

Lora Souza – Bus Driver
209-768-5039 – Lora's cell
209-753-2880 – Bear Valley office
530-694-2230 – Alpine COE

**EMPLOYMENT CONFIRMATION FORM
FOR A
SUBSTITUTE EMPLOYEE
FOR A PERIOD NOT TO EXCEED
SIXTY (60) CALENDAR
DAYS**

Substitute Employee's
Name: **CARRIE HAINES**

Assignment: **COMPUTER INSTRUCTOR/TECHNICIAN**

Basis for Classification: During the first sixty (60) calendar days that this position is vacant, the Vallecito Union School District Governing Board ("Governing Board") may employ one or more substitutes while it is filling the position with a regular classified employee pursuant to Education Code section 45103, subdivision (d)(2).

First Date of Service: **AUGUST 16, 2016**

60th Calendar Day: **OCTOBER 14, 2016**

Duties to be performed: Those duties as set forth in the Job Description adopted by the Governing Board, Board Policy and Administrative Regulations, the California Education Code, Title 5 of the California Code of Regulations, and state law.

Work Day: You are assigned to work from 7:30 a.m. to 4:00 p.m. 5 day(s) per week in this assignment.

Vacation: In this assignment, you will not accrue vacation time.

Sick Leave: In this assignment, you will not accrue sick leave.

Compensation: You shall be compensated as follows: Placed on the Classified Salary Schedule, Grade 11, Step 1 at \$15.00/hr.

Permanent Status: You shall not gain permanent status as a substitute employee pursuant to Education Code section 45103.

Terms and Conditions: Your employment by the Governing Board in this assignment is governed exclusively by (1) Board Policy and Administrative Regulations adopted by the Governing Board at the time of your initial employment as a substitute employee and as modified during the term of your employment by the Vallecito Union School District ("District") in this assignment and (2) the provisions in the California Education Code governing substitute

employees.

Due Process Rights:

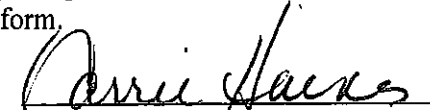
Your employment by the District as a substitute can be terminated at any time by the Governing Board without cause. You cannot continue as a substitute employee beyond the above-referenced 60th calendar day.

Health and Welfare Benefits: In this assignment, you will not receive health and welfare benefits.

PERS Benefits: The District will contribute to PERS as required by state law.


I hereby understand the terms and conditions of my assignment as a substitute employee as set forth in this Substitute Employment Confirmation form.

Date: 8-18-16


Substitute Employee

Employment Approved by:

Date: 8-18-16


Don Ogden
District Superintendent
Vallecito Union School District

Employment Ratified by:

Date: _____

Board Clerk
Vallecito Union School District Governing
Board

Cheryl Boyd

From: Linda Miller <lmiller@vsd.k12.ca.us>
Sent: Wednesday, August 31, 2016 6:56 PM
To: Cheryl Boyd
Subject: Signing position

Hi Cheryl,
We voted all in favor of the signing position.
Linda

**VALLECITO UNION SCHOOL DISTRICT
JOB DESCRIPTION**

| | | | |
|----------------------|---|------------------------|----------------|
| JOB TITLE: | <u>Health / Special Circumstance / Full Inclusion Aide</u> | WORK YEAR: | 181 Work Days |
| | <u>Signed Communication Support for Deaf/Hard of Hearing Students</u> | | |
| SALARY RANGE: | Grade 5 - \$13.37 – \$17.57 | RESPONSIBLE TO: | Site Principal |

JOB DESCRIPTION:

Under the supervision of the site administrator and the direction of a specific certificated staff member, a special circumstance aide performs the necessary duties to assist in the planning and implementation of a program for a specific special needs child. Performs sign language modeling/communication, instruction and other support services for Deaf/Hard of Hearing (DHH) students; adapting classroom materials, and supporting the daily operation of students designated as deaf and/or hard of hearing.

The need for an aide is specified on the IEP and reviewed every three months. If a student leaves the program or is unable to attend class, the aide will either be reassigned or laid off.

ESSENTIAL JOB TASKS:

1. Assists with the planning, implementation and evaluation of the individual student's program as mandated by the student's IEP. Adapt classroom materials for the Deaf/Hard of Hearing students.
2. Provide effective and efficient American Sign Language (ASL), Signed English or oral communication support for the Deaf/Hard of Hearing students.
3. Assists in the preparation and maintenance of instructional materials. Assists with room design implementation to facilitate clear, line-of-vision for signed communication with DHH student.
4. Helps student develop positive interpersonal relationships with peers and adults.
5. Maintain confidentiality of student information in accordance with legal requirements and policies.
6. Implements the vision, mission, policies, administrative regulations and practices of the Superintendent of Schools and the VUSD Board of Education.
7. Assists in the observation and recording of student development and progress.
8. Assists student with feeding and ambulation needs.
8. Assists in preparing, monitoring and cleaning up program facilities.
9. Operates equipment necessary for students' program/materials operation, i.e. copier, binding equipment, laminator, etc.
10. Attends required Staff Meetings and inservice training.
11. Assists in the supervision of student at assigned tasks in and out of the classroom during normal duty hours.
12. May participate in extracurricular activities as directed.
13. Participates in I.E.P. meetings as necessary.
14. Maintain positive working relationships and assist in communicating student and parent needs to appropriate support service personnel in school and community.
15. Provides non-routine specialized health care needs; i.e., toileting, administration of epi pen (bee sting) and monitorization of reaction and anaphylactic reaction procedure, hyper or hypoglycerine care for a diabetic (i.e., administration of juice or sugar substitute), assisting when a student has a seizure. Training will be provided as needed.
16. Provide specialized health care procedures including catherization, suctioning, tube feeding and injections. Training will be provided as needed.
17. Assists in implementation of behavioral plans.
18. Assists in mainstreaming student by accompanying student into general education classrooms as necessary.
19. Communicates with general education and special education teachers regarding appropriate modifications of curriculum or learning objectives.
20. Performs other duties as assigned.

QUALIFICATIONS:

Knowledge of:

American Sign Language, Signed English or oral communication for Deaf/Hard of Hearing.
Use of direct communication strategies and techniques necessary to accommodate individual needs of students in a variety of educational settings.

- Knowledge of ASL at the 2nd year level.
- Knowledge of, and ability to use, ASL grammar, structures and classifiers.
- Knowledge and understanding of language acquisition stages for Deaf/Hard of Hearing children.
- Knowledge and awareness of Deaf cultural needs for optimum communication (i.e. lighting, seating proximity)
- Basic Computer skills.
- Current instructional technology for assisting students.
- Classroom procedures and appropriate student conduct.
- Academic instruction/behavioral management.
- Child growth and development principles.
- Health care procedures. Training provided for specialized health care needs.
- CPR/First Aide Certification. Training provided as needed.
- General office and classroom equipment; includes a computer and copy machine.
- Basic child guidance principles and practices.
- Safe practices in classroom and playground activities.
- Basic instructional methods and techniques.
- Correct English usage, grammar, spelling, handwriting, punctuation and vocabulary.
- Classroom procedures and appropriate student conduct.
- Oral and written communication skills.
- Interpersonal skills using tact, patience and courtesy.
- Basic record-keeping techniques.
- School rules and regulations.
- District policy and regulations.

Ability to:

- Communicate fluently and proficiently in the preferred mode of communication appropriate to the individual needs of the student for modeling and communication purposes.
- Choose and use conceptually correct signs for maximum comprehension and language development.
- Work effectively with disabled students and respond to parents as needed.
- Respect the confidentiality of school-related incidents and information.
- Establish and maintain cooperative and effective working relationships with others.
- Maintain accurate routine records and perform clerical tasks (ie. attendance reports, and data keeping)
- Understand the needs of children and to effectively relate to those needs in learning and/or recreational situations.
- Understand and carry out oral and written instructions. Communicate effectively both orally and in writing.
- Assist with instruction and related activities in a classroom or assigned learning environment.
- Reinforce instruction to individual or small groups of students and children as directed by the teacher.
- Learn and apply appropriate methods, procedures and limitations in the assigned instructional environment.
- Monitor, observe and report student behavior and progress according to approved policies and procedures.
- Learn, explain and apply applicable rules, regulations, policies and procedures.
- Organize instructional materials.
- Operate standard office and classroom equipment. Enter data into a computer, operate necessary program equipment, such as copier, binding equipment, laminator.
- Maintain positive attitude toward and control of students.
- Maintain a clean, safe and orderly classroom learning environment.
- Perform clerical duties related to classroom activities.
- Perform work with many interruptions.
- Maintain consistent, punctual and regular attendance.
- Move hands and fingers to operate standard office and classroom equipment.
- Sit or stand for extended periods of time.
- Bend at the waist, kneel or crouch to assist students.
- See to read a variety of materials and monitor student activities.

Health/Special Circumstance/Full Inclusion Aide – Signed Communication Support for Deaf/Hard of Hearing Students
Hear and speak to exchange information.
Reach overhead, above the shoulders and horizontally.
Other physical demands may occur while restraining aggressive behavior to include jumping, running, throwing, awkward positions, etc.

DESIRABLE SKILLS

Working toward a Level II of ASL Language Skills.
Working knowledge of ASL grammar/structures in order to produce signs for students as a signing model.

REQUIRED QUALIFICATIONS:

- Effective and efficient American Sign Language (ASL), Signed English or oral communication support for Deaf/Hard of Hearing students.
- High School diploma or equivalent; additional training/experience in child development and/or special education is desirable.
- Pass the NCLB Proficiency Test or completion of at least 48 units at an institution of higher education.
- One year of child/youth related experience or equivalent training.

SALARY:

Placement on the Classified Hourly Wage Schedule:

- Grade 5 – Health / Special Circumstance/Full Inclusion Aide

WORKING CONDITIONS:

Classroom and playground environment, exposure to bodily fluids, constant interruptions, aggressive behavior by students, may include slippery surfaces.
May frequently lift 1 – 15 lbs; occasionally up to 65 lbs.

“An Equal Opportunity Employer”

CSEA Approved: 8/31/16
Board Approved: 9/21/2016

**VALLECITO UNION SCHOOL DISTRICT
RESOLUTION # 16-17-01
FOR ADOPTING THE GANN LIMIT**

(With no Increase to Limit pursuant to G.C. 7902.1)

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2015-16 fiscal year and a projected Gann Limit for the 2016-17 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law; and,

WHEREAS, Government Code Section 7902.1 provides that school districts may increase their Gann Limits under specified circumstances;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2015-16 and 2016-17 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2015-16 and 2016-17 fiscal years include an increase of \$81,375.76 to the 2016-17 fiscal year. Gann Limit pursuant to the provisions of Government Code Section 7902.1;

AND BE IT FURTHER RESOLVED that the Superintendent notifies the Director of the State Department of Finance of the increase to the 2015-16 Gann Limit;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2015-16 and 2016-17 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

ADOPTED this 21st day of September 2016

AYES:

NOES:

ABSENT:

ABSTAIN:

VALLECITO UNION SCHOOL DISTRICT

President

Clerk

The FISCAL REPORT *an informational update*

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Volume 36

For Publication Date: August 26, 2016

No. 17

Calculation of the Gann Limit

The Gann Limit (named for Paul Gann, the author of Proposition 4 which amended the State Constitution to establish this limit) is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation (represented by per capita personal income) and population (represented by average daily attendance [ADA] for schools). Established in 1979 following the enactment of Proposition 13 and subsequently amended by Proposition 111, the Gann Limit has become a largely pro forma calculation that no longer constrains governmental expenditures. This is because the limit has grown significantly faster than appropriations subject to the limit.

Education Code Section 42132 requires that on or before September 15 of each year, the governing board of each school district adopt a resolution to identify the estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year. The resolution must be adopted at a regular or special meeting of the governing board.

The Gann Limit is calculated by multiplying the prior-year limit by the percentage change in ADA and per capita personal income. There's no need to pull out your calculators, though, as the state's Standardized Account Code Structure (SACS) software does all of the work for you (see SACS Form GANN). The software includes the statewide factor for per capita personal income change of 5.37%, and once you have uploaded the data from your financial software and entered prior-year and current-year estimated ADA in SACS Form A, the SACS software will calculate the percentage change in ADA for you and use the combination of these factors to provide you with the change in your district's Gann Limit.

The next step is to determine how much of your district's local resources are subject to that limit. It is important to understand that not all revenue sources count against your district's Gann Limit. Gann Limits only constrain the appropriations from state and local tax sources, and so federal aid is excluded, as well as nontax income, such as revenues from cafeteria sales, adult education fees, and foundations. Once again, the SACS software does the hard work for you as the Form GANN within the SACS software is prepopulated based on the data imported from your financial software.

Let's step back from the calculations for a moment and paint a mental picture of how the Gann Limit works. Envision the dollar amount of your district's Gann Limit as a bucket and this bucket can hold \$50 million (the calculated Gann Limit). First, put your local property taxes that count toward your Local Control Funding Formula entitlement into this bucket, including appropriate district interest income. Next, pour all of the district's other unrestricted state aid into this bucket. Per Government Code Section (G.C.) 7906, the amount of state aid that fills up the bucket counts toward your district's Gann Limit, while the amount that overflows the bucket counts toward the state's Gann Limit. (Note that all state aid for categorical programs always counts toward the state's Gann Limit.) Through this process, as much state aid as possible counts toward the local educational agency (LEA) Gann Limits. By reducing the amount of state aid that counts toward the state's Gann Limit in this manner, this process helps the state avoid being over its Gann Limit.

Through this calculation, the revenues of nearly every LEA are close to if not exactly at their Gann Limit. Furthermore, if any LEA should, for any reason, find itself over its Gann Limit, that LEA may adopt a governing board resolution increasing its Gann Limit by the amount needed and then inform the Director of

the Department of Finance, who must then reduce the state's Gann Limit by an equal dollar amount (see G.C. 7902.1).

To summarize, LEAs are required to perform Gann Limit calculations by the State Constitution, but it is also important for them to complete these calculations to identify how much state aid counts toward the LEA's Gann Limit, so that the state of California knows how much state aid counts toward its own Gann Limit.

[Note: Current-year software and instructions are available through the SACS2016ALL Software as a supplemental form at www.cde.ca.gov/fg/sf/fr. While the functionality within the SACS software allows for the Form GANN to be prepopulated from the LEA's uploaded data, it is important to review the completed form for accuracy and any necessary board action (i.e., resolution).]

—Brianna García and Robert Miyashiro

posted 08/17/2016

Cal EMA Form 130
Instructions

A new Designation of Applicant's Agent Resolution for Non-State Agencies is required if the previously submitted document is older than three (3) years from the last date of approval.

When completing the Cal EMA Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the individual or group responsible for appointing and approving the Authorized Agents. Examples include: Board of Directors, City Council, Board of Supervisors, etc.

Name of Applicant: This is the official name of the non-profit, agency, city, or county that has applied for the grant. Examples include: Sacramento Public Water Works; City of Sacramento; or Sacramento County.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Emergency Management Agency regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency (e.g.; City Clerk, the Authorized Agent, Secretary to the Director) and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names and titles of the Authorized Agents should be listed. A new Cal EMA Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving board members. Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles cannot be one of the designated Authorized Agents.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval. Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person cannot be one of the designated Authorized Agents to eliminate "Self Certification."

* DEAD TREES @ HFE

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VALLEJO UNION SCHOOL DISTRICT
(Governing Body) (Name of Applicant)

THAT MANAGER OF MAINTENANCE, OPS. + TRANSPORTATION
(Title of Authorized Agent)

BUSINESS MANAGER OR
(Title of Authorized Agent)

(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the VALLEJO UNION SCHOOL DISTRICT, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Emergency Management Agency for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the VALLEJO UNION SCHOOL DISTRICT, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the California Emergency Management Agency for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

- ☒ This is a universal resolution and is effective for all open and futures disasters up to three (3) years following the date of approval below.
☐ This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this _____ day of _____, 20____

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
(Name) (Title)

VALLEJO UNION SCHOOL DISTRICT, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the _____ of the VALLEJO UNION SCHOOL DISTRICT
(Governing Body) (Name of Applicant)

on the _____ day of _____, 20____

(Signature)

(Title)



VALLECITO UNION SCHOOL DISTRICT

P. O. Box 329 – Avery, CA 95224
Phone (209) 795-8500, Fax (209) 795-8005
vallecito-ca.schoolloop.com

Memorandum of Understanding 2016-2017

Between Vallecito Union School District and Mark Twain Union Elementary School District regarding the shared services of a school counselor for the 2016-2017 school year

VUSD 3 days per week .6 FTE


MTUESD 2 days per week .4 FTE


Vallecito Union School District will bill Mark Twain Union Elementary School District at the end of each quarter (\$8,519.80) for 40% of the total salary of \$85,198.00.

Mark Twain Union Elementary School District portion of the salary is \$34,079.20

8-18-16
Date

9/5/16
Date


Don Ogden
Vallecito Union School District


Julia Tidball, Superintendent
Mark Twain Union Elementary School District

2016 AUG 11 10:14

AGREEMENT

Furnishing of Hearing Conservation Services

By the STANISLAUS COUNTY SUPERINTENDENT OF SCHOOLS
To other Public School Agencies

This agreement, entered into this 29th day of July, 2016, by and between the
Vallecito Unified School District ("Agency") and the Stanislaus County
Superintendent of Schools, California ("SCOE")

TERMS OF THE AGREEMENT

- (1) SCOE agrees to make available to Agency hearing conservation services for the
2016-2017 school year in a schedule to be mutually agreed between the parties.

For these services Agency agrees to pay the rate of \$4.40 per student/child, or \$
8.51 per student/child in a wheel chair or that otherwise cannot enter the van.

- (2) In addition, SCOE will charge Agency mileage at the IRS standard mileage per
diem rate at the time of service (currently 54 cents per mile) for travel as
measured by the mileage between SCOE offices and the site where services are
provided for Agency.
- (3) It is further agreed that this Agreement will automatically be renewed for an
additional year if either party fails to provide written notice to the other party by
March 1st of a party's intent to cancel this Agreement effective at the end of the
Agreement's term. Should this Agreement be renewed in this manner, SCOE
retains the right to adjust the costs of these services as set forth in paragraph 1
above by not more than 5% and the mileage fees as set forth in paragraph 1 to
cover any actual out-of-pocket expenses to SCOE.

Any notice of termination pursuant to this provision shall be mailed as follows:

To SCOE:

Kristy Mabee,
Director of Health Services

Stanislaus County Office of Education

1100 H Street

Modesto, CA 95354-2338

To Agency:

Stephen L. Nguyen
Business Manager

Vallacito Unified School District
Vallecito Union

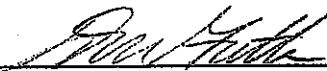
Address line 1

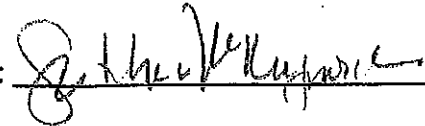
Address line 2

City, State, Zipcode

TOM CHANGNON
SUPERINTENDENT
STANISLAUS COUNTY
OFFICE OF EDUCATION

Agency Authorizing Signature


Don Gatti,
Assistant Superintendent
Business Services

By: 

Business Manager
Position

8-11-16
Date

8/9/16
Date

Please sign and return all copies to Stanislaus County Office of Education



CalStateTEACH
TEACHER PREPARATION PROGRAM



Distinguished Program

TERMS OF AGREEMENT
PUBLIC SCHOOL DISTRICTS

Intern Teaching

CalStateTEACH and the Vallecito Union School District

About CalStateTEACH: CalStateTEACH is a multiple subject credential program of the California State University. Its goal is to prepare creative, collaborative and reflective teachers for California's future. It offers an Intern as well as a Student Teaching option and is managed through Regional Centers located on the following CSU campuses: Fresno, Los Angeles and Monterey Bay.

Purpose of the Agreement:

To engage the Vallecito Union School District and CalStateTEACH in a partnership to provide support for the preparation of CalStateTEACH intern candidates in the District. This partnership will be concentrated in the activities of three individuals: the CalStateTEACH candidate, the faculty representative of the CSU, hereinafter referred to as the assigned Faculty and a mentor teacher from the school, hereinafter referred to as the School Site Mentor. CalStateTEACH does not demand or require any exclusive arrangement with the District. The District is obligated only to provide appropriate support for CalStateTEACH candidates and staff to reach the common goal of placing fully credentialed teachers in California classrooms. The partners acknowledge they are equally responsible to establish a system of support and supervision that meets the standards established by the California Commission on Teacher Credentialing.

Overview of this Agreement:

CalStateTEACH agrees to provide multiple subject credential coursework and university supervision for each participating candidate, and the District agrees to provide intern candidates with a School Site Mentor and appropriate support.

CalStateTEACH agrees to do the following:

1. Provide a 120 hour Pre-service Program which meets the requirements stipulated in the Intern Preconditions.
2. Provide 10 hours of the 45 hours of the required English Learner supervision and support per academic year for university interns who do not hold the English Language Authorization.
3. Provide 24 hours of support and supervision to the university intern of the required 144 hours of support and supervision per academic year
4. Give highest priority in admissions to qualified applicants whom the District wishes to offer positions as multiple subject teachers.
5. Cooperate to the fullest extent possible to assist the School and District to reach its goals of providing quality educational experiences for its students by conducting all activities with respect to preparing interns in an unobtrusive, efficient and supportive manner.
6. Provide each candidate with a high quality program of study which integrates program assignments with the candidate's classroom teaching.



7. Establish a Central Advisory Board for the CalStateTEACH program and encourage the District to participate on the Board.
8. Provide each candidate with an assigned CalStateTEACH faculty member who will make regular visits to the classroom, evaluate lessons and give specific feedback, confer with the principal and staff as needed, and act as program advisor.
9. Provide orientation materials to both the School Site Mentor and the principal.
10. Communicate regularly with the principal and the School Site Mentor, as well as provide the opportunity for them to give feedback on any aspect of the program and staff.
11. Provide an on-going, faculty-facilitated online forum for all candidates in group, with regular opportunities for discussion, problem solving, peer interaction and access to the assigned Faculty member.
12. Assist District candidates in processes related to enrollment, financial aid, and credential application, including applying for the CalStateTEACH Intern Credential through the CSU lead campus.

The school and district agree to do the following:

1. Appoint a fully credentialed teacher with at least 3 years teaching experience and authorization to work with English learners to serve as a School Site Mentor for each participating intern candidate. This should be a current elementary teacher in the school. In cases where an appropriate individual is not available, other appropriately credentialed or retired teachers may be considered.
2. Provide 30 hours of the 45 hours of the required English Learner supervision and support per academic year for university interns who do not hold the English Language Authorization.
3. Provide 120 hours of support and supervision to the university intern of the required 144 hours of support and supervision per academic year.
4. Ensure that the School Site Mentor has sufficient opportunity to observe, coach and guide the candidate. (Approximately two hours per week will be needed, one hour of which should be in direct classroom observation or modeling during the candidate's teaching day.)
5. Upon the request of the assigned CalStateTEACH faculty, assure the participation of the school principal in specific candidate progress reviews or evaluations.
6. Provide additional resources, such as staff development, exemplary classroom observations, and additional mentoring, as needed to promote the success of candidates in difficult assignments.
7. Ensure that each candidate has access to technological resources available at the school site.
8. Assume the financial responsibility for providing site mentor support since CalStateTEACH no longer has intern grant funding.

Assurances:

The Vallecito Union School District shall defend, indemnify, and hold the Board of Trustees of the California State University, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the School District, its officers, employees or agents.

VALLECITO UNION SCHOOL DISTRICT
P.O. BOX 329
AVERY, CA 95224

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between the Vallecito Union School District, hereinafter referred to as "The District", and Trudi Merz Foss, hereinafter referred to as "The Contractor", is for consultant or special services to be performed by a non-employee of the District. The District and Contractor herein named do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties:

Speech Services for Pre-school and Head Start

2. Contractor will provide the above service(s) as outlined in Paragraph 1 under the terms of this agreement.
3. In consideration of the services performed by Contractor, The District shall pay Contractor according to the following fee schedule:

Forty (40) hours of speech service @ \$100.00 per hour, not to exceed \$4,000.

The District shall make payment within (30) days from Contractor's presentation of a detailed invoice.

4. The term of this agreement shall commence on September ^{12 TME} 18, 2016 and shall terminate as per the stipulated time in paragraph #3.
5. This agreement may be terminated at any time during the term by either party.
6. The parties intend that an independent contractor relationship be created by this contract and The District assumes no responsibility for workers' compensation damage, or injury to person(s) or property during a liability relating to the performance of service under this Agreement.

Contractor agrees to hold harmless and to indemnify The District for:

Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however incurred; and any injury to person or property sustained by any person, firm or corporation, caused by any act, neglect, default or omission, of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement or any of the participants arising out of or in the course of the term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against the District for any such claim or demand, and pay or satisfy any judgment that may be rendered against The District in any such action, suit or legal proceedings against The District in any such action, suit or legal proceedings or the result thereof.

Nothing herein provided shall be construed to require The District to hold harmless or indemnify The District for liability or damages resulting from the negligence or willful act, or omission of The District or its officers, agents, or employees.

01.6500.0.5750.3150.5800.332



7. This Agreement is for the personal services of Contractor, and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor.
8. Contractor certifies that his or her current employers, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state or local statutes, rules or regulations, or with any policies of Contractor's current employers.
9. The District shall become the owner of and entitled to exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other use thereof will be permitted except by permission of The District. Proprietary materials will be exempted from this clause.
10. Contractor certifies that he or she is not an employee of The District and is self-employed in the performance of the services specified. Contractor agrees that he or she assumes all responsibility in relation to providing The District with an Employer Identification number or Social Security number required by IRS regulations in relation to the conduct of his or her business and for the purpose of reporting income paid to Contractor on IRS Form 1099.

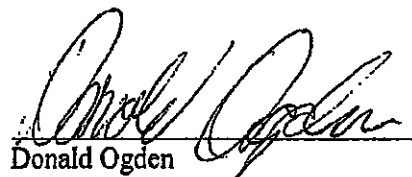
SIGNATURES

The parties hereto have executed this Special Contractor Services Agreement as of the day and year written below.

VALLECITO UNION SCHOOL DISTRICT

Date: 9/8/16

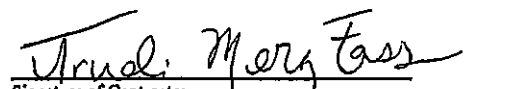
By:


Donald Ogden
Superintendent
Vallecito Union School District

AS AUTHORIZED BY CONTRACTOR

Date: 9/10/2016

By:


Signature of Contractor
PO Box 867
Address
Murphys, CA 95247
City, Zip
209 728-5412 (cell)
Phone # 11 728-8867 (home)

**Vallecito Union School District
WEEK OF THE SCHOOL ADMINISTRATOR
Resolution # 16-17-05**

WHEREAS, Leadership Matters for California's public education system and the more than 6 million students it serves;

WHEREAS, school administrators are passionate, lifelong learners who believe in the value of quality public education, and

WHEREAS, the title 'school administrator' is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California's superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

WHEREAS, school leaders depend on a network of support from school communities – fellow administrators, teachers, parents, students, businesses, community members, board trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources – to promote ongoing student achievement and school success; and

WHEREAS, the State of California has declared October 9 – 15th as the "Week of the Administrator" in Education Code 44015.1; and

WHEREAS, the future of California's public education system depends upon the quality of its leadership; now therefore

BE IT RESOLVED, by the Association of California School Administrators that all school leaders be commended for the contributions they make to successful student achievement.

PASSED AND ADOPTED this 21st day of September 2016, by the Governing Board of the Vallecito Union School District by the following vote:

AYES:

NOES:

ABSENT:

Clerk of the Governing Board
Vallecito Union School District