

CALAVERAS UNIFIED SCHOOL DISTRICT PLAN FOR SAFE & RESPONSIBLE REOPENING

CAMPUS ACCESS



- The school will exclude any student, parent, caregiver, visitor, or employee showing symptoms of COVID-19.
- Administrators/office staff will monitor employees throughout the day for signs of illness.
- Teachers and staff will monitor students throughout the day for signs of illness.
- Employees and students will complete [Symptom Checker](#) prior to work / school.

Students Entering Campus



- Under order of the Public Health Officer, students must undergo a [symptom check](#) prior to coming to school or participating in an event. If a student has any of the following symptoms, they must stay home until 14 days from last exposure **and** at least 10 days have passed since symptoms first appeared: temperature 100.4F or greater; exposure to someone with COVID-19 in the past 14 days; feel ill; have cough, short of breath / difficulty breathing, chills, fatigue, muscle/body aches, congestions, runny nose, sore throat, headache, new loss of taste/smell, nausea, vomiting (unrelated to anxiety/eating), diarrhea.
- Employees will screen students (utilizing [Student Symptom Checker](#) form) upon entering which includes visual wellness checks and temperature checks with no-touch thermometers (check temperature to ensure temperatures below 100.4 degrees Fahrenheit), and ask all students about COVID-19 symptoms within the last 24 hours and whether anyone in their home has had COVID-19 symptoms or a positive test. Thermometers must be properly cleaned and disinfected after each use. (Refer to site specific plan)
- Students will be directed not to congregate at the entrance of the school building if waiting for opening. (Refer to site specific plan)
- All students must wash or sanitize hands as they enter campus. (See *Hygiene* section below)
- Students arriving late to school (see site specific plan).
- Students and employees are to enter through one specified door and exit through a different specified door. (Refer to site specific plan)
- Students who begin exhibiting symptoms of COVID-19 while at school will be required to immediately wear a


mask and wait in an isolation area through which others do not enter or pass. If more than one student is in an isolation area, employees will ensure physical distancing. Students will remain in isolation with continued supervision and care until picked up by an authorized adult. The students are not to return until they have met CDC criteria to discontinue home isolation. (Give *COVID-19 Return to School Handout* to family)


- Students who are at higher risk for severe illness or who cannot safely distance from household contacts at higher risk will be supported through virtual communications and meetings with their teacher.


Employees Entering Campus


- Under order of the Public Health Officer, employees must undergo a [symptom check](#) prior to coming to school or participating in an event. If an employee has any of the following symptoms, they must stay home until 14 days from last exposure **and** at least 10 days have passed since symptoms first appeared: temperature 100.4F or greater; exposure to someone with COVID-19 in the past 14 days; feel ill; have cough, short of breath / difficulty breathing, chills, fatigue, muscle/body aches, congestions, runny nose, sore throat, headache, new loss of taste/smell, nausea, vomiting (unrelated to anxiety/eating), diarrhea.
- Administrator/designee will screen employees (utilizing [Staff Symptom Checker](#) form) upon entering which includes visual wellness checks and temperature checks with no-touch thermometers (check temperature to ensure temperatures below 100.4 degrees Fahrenheit), and ask all employees about COVID-19 symptoms within the last 24 hours and whether anyone in their home has had COVID-19 symptoms or a positive test. Thermometers must be properly cleaned and disinfected after each use. (Refer to site specific plan)
- All employees must wash or sanitize hands as they enter worksites. (See *Hygiene* section below)
- Employees who are exhibiting symptoms in the workplace will immediately be sent home. Employees who develop symptoms of illness should be sent to medical care. Sick employees are not to return until they have met CDC criteria to discontinue home isolation.
- Employees who begin exhibiting symptoms of COVID-19 while at work will be required to immediately wear a mask and go home. Employees are not to return until they have met CDC criteria to discontinue home isolation. (Give *COVID-19 Return to School Handout* to employee.)

	<p><u>Outside Visitors and Groups</u></p> <ul style="list-style-type: none"> ● Parents and visitors will have limited access to campus and will be screened upon entering campus. ● Any individual granted access is to enter through one specified door and exit through a different specified door. (Refer to site specific plan) ● The District will make efforts to limit access to guests who are essential. ● Facility use agreements will not be permitted until there are no longer any active cases of COVID-19 in the county. ● Employees will maintain social distancing from delivery personnel. (Refer to site specific plan)
<p>HYGIENE</p> 	<p><u>Handwashing</u></p> <ul style="list-style-type: none"> ● Employees and students will wash hands when: <ul style="list-style-type: none"> ○ arriving and leaving home; ○ arriving at and leaving school; ○ after playing outside; ○ after using shared surfaces or tools; ○ before and after using restroom; ○ after blowing nose, coughing, and sneezing; ○ before and after touching face; ○ after contact with animals; ○ before putting on and removing gloves; and ○ before and after eating and preparing foods. ● Fragrance-free hand sanitizer (60 percent ethyl alcohol-based) is available near all workstations. Children under age nine will only use hand sanitizer under adult supervision. ● Employees and students will be trained on proper handwashing techniques and personal protective equipment use. (See Training section below) ● Employees and students are to use tissue to wipe the nose and cough and sneeze inside the tissue and not touch the face or face covering.
<p><u>PERSONAL PROTECTIVE EQUIPMENT</u> (PPE)</p> 	<ul style="list-style-type: none"> ● Training and information will be provided to employees and students on proper use, removal, and washing of cloth face coverings. ● Face coverings will not be placed on children under age 2, anyone who has trouble breathing, or is unconscious, incapacitated, or otherwise unable to remove the mask without assistance. The District will make reasonable accommodations such as a face shield with a cloth drape for those who are unable to wear face coverings for medical reasons.

	<p>Employee Personal Protective Equipment</p> <ul style="list-style-type: none"> ● As recommended by the CDC, all employees must wear cloth face coverings (masks). However, per CDPH guidance, teachers may use face shields, which enable students to see their faces and to avoid potential barriers to phonological instruction. Employees engaging in symptom screening of sick students will be provided with masks, face shields, and disposable gloves. ● For custodial employees, equipment and PPE for cleaning and disinfecting will be provided. ● All products must be kept out of children’s reach and stored in a space with restricted access. <p>Student Protective Equipment</p> <ul style="list-style-type: none"> ● Students must (per CDE guidelines) use cloth face coverings or face shields, especially in circumstances when physical distancing cannot be maintained. ● It is recommended as a minimum that students wear face coverings or face shields when waiting to enter school, while on school grounds (except while eating), leaving schools and on school buses.
<p>PHYSICAL DISTANCING</p> 	<ul style="list-style-type: none"> ● Our schools will limit the number of people in all campus spaces to the number that can be reasonably accommodated while maintaining a minimum of 6 feet of distance between individuals. ● Employees will attempt to create smaller student/ educator cohorts to minimize the mixing of student groups throughout the day. ● Seating options will be a minimum of 6 feet, or as directed by CCPHD, apart and arranged in a way that minimizes face-to-face contact. ● Employees will avoid congregating in work environments, break rooms, <i>staff</i> rooms, and bathrooms, and avoid grouping employees together for training or employee development. Training will be conducted virtually or, if in-person, distancing will be maintained. ● If physical distancing between workspaces or between employees and students and visitors is not possible, physical barriers will separate workspaces. ● Any meetings with employees i.e., <i>staff</i> meetings, shall be conducted either outside following physical distancing guidelines or via video conferencing.
<p>FIRST AID & ILLNESSES</p>	<ul style="list-style-type: none"> ● All minor first aid will be rendered in the classroom by teacher/classroom staff this includes: small cuts,

	<p>abrasions, picked scabs, localized bug bites, minor headaches with no other symptoms, minor toothache, primary tooth comes out, mild stomach ache, readily controlled nosebleeds (where student can deliver self-care). To the extent possible, students will provide self-care with employee direction and physical distancing.</p> <ul style="list-style-type: none"> • Reasons to send students to the office include: symptoms of COVID-19, scheduled medications, altered level of consciousness, concussion, history of heart issue, difficulty breathing, sudden vision impairment, diabetic low, severe bleeding or traumatic injury, severe abdominal pain, rash. • District school nurse is available for telehealth support to classrooms and offices.
<p>MEALS</p>	<ul style="list-style-type: none"> • All self-service buffets for food and condiments will be suspended. Boxed/bagged meals will be utilized. • Plexi-glass will be installed in areas where physical distancing of 6 feet, or as directed by CCPHD, is difficult to maintain. • Students will eat with their class - either in the classroom or outside in a designated area maintaining physical distancing of 6 feet, or as directed by CCPHD. If a multipurpose room is used, the number of students will be limited and physical distancing of 6 feet will be maintained. • Note: K-5: While elementary students are attending half day, students will pick up a bagged lunch and take it home to eat.
<p>CLEANING & DISINFECTING</p> 	<ul style="list-style-type: none"> • In accordance with CDC guidance, students and employees will avoid sharing electronic devices, toys, books, and other games or learning aids. • Employees will use safe and correct application of disinfectants using personal protective equipment and ventilation recommended for cleaning to disinfect surfaces and items. • Employees will disinfect surfaces between uses, such as desks and tables, chairs, books, chromebooks, phones, headsets, and copy machines. • Employees will disinfect frequently—at least daily—high-touch surfaces, such as door handles, handrails, drinking fountains, sink handles, restroom surfaces, games, art supplies, instructional materials, and playground equipment. • When choosing disinfecting products, employees will use those approved for use against COVID-19 on the Environmental Protection Agency (EPA) List N: Disinfectants for Use Against SARS-CoV-2 and use

	<p>disinfectants labeled to be effective against emerging viral pathogens, following label directions for appropriate dilution rates and contact times.</p> <ul style="list-style-type: none"> • When cleaning, employees will air out the space before children arrive and plan to do thorough cleaning when children are not present. • Employees will close off areas used by any sick person and not use before cleaning and disinfecting; to reduce risk of exposure, wait 24 hours before cleaning and disinfecting. • During the school day, employees will ensure that ventilation systems and fans operate properly and increase circulation of outdoor air as much as possible by opening windows and doors and other methods. However, employees will not open windows and doors if doing so poses a safety or health risk to children using the facility (for example, allowing pollen in or exacerbating asthma symptoms). • Students will take their belongings home each day to be cleaned.
<p>EMPLOYEE TRAINING</p> 	<p><u>The following training will be provided to all employees:</u></p> <ul style="list-style-type: none"> • Blood Borne Pathogens • Mandated Child Abuse Reporting • Injury and Illness Prevention Program (IIPP). • HSA Basic Pest Management in School & Childcare Settings • Heat & Illness Prevention • Suicide Prevention • Human Trafficking • Sexual Harassment - Non-supervisors • Physical distancing of employees and students. • Symptom screening, including temperature checks. • Proper use of personal protective equipment, including information on limitations of some face coverings that do not protect the wearer and are not PPE but can help protect people near the wearer. Face coverings do not replace the need for physical distancing and frequent handwashing. Cloth face coverings are most essential when physical distancing is not possible. Will also include training on removal and washing of cloth face coverings. • Procedure for cleaning frequently used surfaces and objects. • Cough and sneeze etiquette. • Keeping one's hands away from one's face. • Frequent hand washing and proper technique. • Confidentiality around health recording and reporting.

	<ul style="list-style-type: none"> ● Training for employees on clinical manifestations of COVID-19, pediatric presentations, and CDC transmission-based precautions. ● Training for employees on clinical manifestations of Multisystem Inflammatory Syndrome in Children (MIS-C).
<p>COMMUNICATION</p> 	<ul style="list-style-type: none"> ● Communicate to employees, students, and parents about new, COVID-19-related protocols, including: <ul style="list-style-type: none"> ○ Proper use of PPE. ○ Cleanliness and disinfection. ○ Transmission prevention. ○ Guidelines for families about when to keep students home from school. ○ Systems for self-reporting symptoms. ○ District school nurse to notify CCPHD if a school has a positive COVID-19 case. ○ Work with CCPHD to notify employees and families of any possible cases of COVID-19. ○ Provide <i>COVID-19 Isolation Return to School Handout</i> to any sick employees or students including those who have had close contact with a person diagnosed with COVID-19.